

NORTH EASTERN RAILWAY

IZZATNAGAR DIVISION

Expression of Interest for empanelment of Architectural and Technical Consultants

Expression of Interest (E.O.I.) proposals are hereby invited from experienced Architects/Architectural Firms for empanelment for providing Architectural and Technical consultancy services for various Infrastructure development works of Station Buildings, Housing / Service Buildings etc in Gati Shakti Unit, Izzatnagar Div.

- (1) Applications are invited from experienced Architects/Architectural Firms for above mentioned empanelment on form as provided in this notice. The applications may be sent through hard copy addressed to Chief Project Manager (Gati Shakti Unit), Road Number 1, Railway Colony, North Eastern Railway, Izzatnagar, Distt – Bareilly (U.P.) PIN – 243122.
- (2) The application due date shall be dt: **10.02.2023**.
- (3) Application fee or Registration fee is NIL (free of cost).
- (4) Interested Applicants may obtain further information from Dy. Chief Engineer/Gati Shakti/Izzatnagar (Mobile No. 7817001200)
- (5) The empanelment shall be kept for 02 years, after which the consultant shall have to renew the empanelment following the same method. If an application has been rejected, the same applicant cannot apply within 06 months.
- (6) Empaneled architectural firms shall be listed out and they will be notified by Division.
- (7) The works for consultancy will be assigned on the basis of quotation/tender and the enlisted firm/architects shall be eligible for participation in individual case.
- (8) Eligibility Criteria and other conditions for Empanelment of Consultants for various works of Railway stations, Service buildings, and other utility buildings.

Eligible Applicant:

- (i) The applications will be considered only from those applicants (proprietorship firms, partnership firms, companies) who meet the requisite eligibility criteria prescribed in this notice.
- (ii) An applicant shall submit only one application, either individually or as a partner of a JV/consortium. An applicant who submits more than one application, will cause all of the proposals in which the applicant has participated to be disqualified. No applicant can be a sub-contractor while submitting, a bid individually or as a partner of a JV/Consortium in the same process. An applicant, if acting in the capacity of subcontractor in any bid, may participate in more than one bid, but only in that capacity.
- (iii) If there is any misrepresentation of facts with regard to undertaking submitted, the same will be considered as "fraudulent practice" and such application will be rejected.
- (iv) The applicants shall fulfil the following **Eligibility conditions** for empanelment -
 - a) The Architect shall be registered in Council of Architects.
 - b) The architect shall have the experience of architectural design work as per below:-

Technical Capacity: The Applicant shall have undertaken a minimum of 2 (Two) Eligible Assignments for Development of a Government Offices, Public buildings, Railway station, Metro station, Bus terminal/stations, Airport, Multi Modal Transit Hub, District Center, Shopping Malls, Educational Campus, residential Township, Hospitals, Sports Complex, Exhibition Complex, Convention centre and similar structures, over the past 12 (Twelve) years preceding the Application Due date.

c) **Financial Capacity:** The Applicant shall have received an average annual income of Rs.5 lakh per annum from professional fees during the current and the last 3(three) financial years preceding the Application Due date.

(Audited Balance sheet for last three financial year/Certificate from Chartered Accountant/Form 26AS etc. will be considered for evaluation of financial capacity. Form at for chartered accountant certificate given as Form-V.)

d) **Availability of Key Personnel:** The Applicant shall offer and make available all Key Personnel meeting the requirements specified below.

Key Personnel	Educational Qualification	Length of Professional Experience	Experience on Eligible Assignments
Architect	Masters or Bachelor Degree in Architecture	Minimum 05 years	He should have led the architectural planning for minimum 2 assignments for projects mentioned in para on ' Technical Capacity ' above.

Submission of proposals :

1. Applicant should submit satisfactory completion certificates or satisfactory performance certificate (in case of an ongoing assignment) from the client as evidence of its experience.
2. Applicant should submit details of its own and its key personnel's experiences in the specified forms duly certified by authorized signatory.

LETTER OF APPLICATION

(On Applicant's letterhead)

To,

Chief Project Manager/Gati Shakti
Road Number 1,
Railway Colony,
NE Railway, Izzatnagar,
Distt – Bareilly (U.P.) PIN – 243122

Sub: Empanelment as Consultant for providing Architectural and Technical Consultancy Services

Dear Sir,

1. With reference to your Document dated _____,
I/We, having examined all relevant documents and understood their contents, hereby submit our proposal for "**Empanelment as Consultant for providing Architectural and Consultancy Services for Station Buildings, Housing/Service Buildings and Other Utility Buildings**".
2. The proposal is unconditional and unqualified.
3. All information provided in the Application including application forms, is true and correct and all accompanying documents are true copies of their respective originals. If at any time it is found that any information/detail provided by me/us is false or incorrect then the Division has the right to cancel the empanelment.
4. I/We under take to provide any additional information to you, it may deem necessary or required for supplementing or authenticating the Proposal.
5. I/We acknowledge the right of the Izzatnagar Division to reject our application without assigning any reason or other wise and here by waive our right to challenge the same on any account whatsoever.
6. We certify that in the last three years, we/any of the consortium members have neither failed to perform on any contract, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have any contract terminated for breach on our part.
7. I/We declare that:
 - (a) I/We have examined and have no reservation to the Documents.
 - (b) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal issued by or any agreement entered into with North Eastern Railway or any other public sector enterprise or any Government, Central or State; and
 - (c) I/We hereby certify that we have taken steps to ensure that no person acting for us on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
 - (d) I/We hereby certify that we have not have suffered bankruptcy/insolvency during the last 3 years.

8. I/we understand that you may cancel the Selection Process at anytime and that you are neither bound to accept any proposal that you may receive or to select the Bidder without incurring any liability to the Applicants.
9. I/we declare that we/any member of the consortium, are/is not a Member of a/any other Consortium applying as an Applicant.
10. I/We certify that in regard to matters other than security and integrity of the country' we have not been convicted by a court of Law or indicted or adverse orders passed by regulatory authority which would cast a doubt on our ability to undertake the consultancy for the Projector which relate to a grave offence that outrages the moral sense of the community.
11. I/We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
12. I/We further certify that no investigation by a regulatory authority is pending either against our Associates or against our CEO or any of our Directors/Managers/Employees.
13. I/We hereby irrevocably waive off right which we may have at any stage at law or how so ever otherwise arising to challenge or question any decision taken by the Izzatnagar Division and/ or the Government of India in connection with these selection of the Bidder or in connection with the selection process itself.
14. I/We agree and understand that the proposal is subject to the provision of the document. In no case, shall I/We have any claim or right to what so ever nature if we are not selected for the empanelment.
15. I/We agree and undertake to abide by all the terms and conditions of the document in witness thereof, I/we submit this Proposal under and in the accordance with the terms of the document.

Yours faithfully'

(Signature of the Authorized Signatory)
(Name and designation of the Authorized Signatory) (Name
and seal of the Applicant/Lead Member)

PARTICULARS OF THE APPLICANT (FIRM)*

1.1	State whether applying as Sole Firm/Proprietor/Partner/Director/Architect or otherwise status of the firm.	
1.2	Name of Company or Firm: Legal status [eg. incorporated private company, unincorporated business, partnership etc.): Country of incorporation: Registered/local address: Correspondence address: Year of Incorporation: Year of commencement of business: Principal place of business: Brief description of the Company including details of its main lines of business Particulars of individual(s) who will serve as the point of contact for Communication: (a) Name: (b) Designation: (c) Company: (d) Address of registered/local office: (e) Telephone Number/Mobile number: (f) E-Mail Address:	
1.3	For the Applicant, state the following information:	
1.3.1	Has the Bidder been penalized by any organization for the poor quality of work in the last three years?	YES/NO
1.3.2	Has the Bidder been blacklisted by any Govt. Department/Public Sector Undertaking in the last three years and such blacklisting exists on the date of submission of	YES/NO
1.3.3	application? Has the Bidder suffered bankruptcy/insolvency in last three years? Note: If answer to any of the questions at 1.3.1 to 1.3.3 is yes, the Bidder is not eligible for this empanelment.	YES/NO
1.4	Does the Applicant's firm/company combine functions as a consultant or designer along with the functions as a contractor and/or a manufacturer?	YES/NO
1.5	Name of Authorized representative to Act and sign on behalf of the firm.	

Note:-

- All the items/columns in the form shall be filled clearly by the applicant and clearly indicating reply in Yes/No wherever applicable.
- Separate forms shall be submitted by both the partners in case of JV/Consortium.

(Signature of the Authorised
 Signatory) (Name and designation of the Authorised Signatory)
 (Name and seal of the Firm)

ELIGIBILITY OF THE APPLICANT (FIRM)***Name of the Applicant Firm:**

Sr. No.	Name and Brief Description of Project and Nature of Assignment completed @	Name of the Client	Location City/State	Date of Completion of Assignment or Ongoing
1.				
2.				
3.				
4.				

*The applicant should provide details of those projects undertaken by the firm that as per the definition of eligible assignments provided in Eligibility conditions clause.

@ Should be accompanied with completion certificates of satisfactory performance certificate (in case of On-going assignments) from the client or any other valid proof acceptable to Railway.

Note: Separate form shall be submitted by both the partners in case of JV/Consortium.

Certificate :

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes the details of eligible assignments carried out by the firm. I understand that my willful misstatement described herein may lead to disqualification or dismissal, if empaneled.

Date:

Place:

(Signature of the Authorised Signatory)(Name and designation of the Authorised Signatory)
(Name and seal of the Firm)

FORM-IV

PARTICULARS OF KEY PERSONNEL

Designation of Key personnel	Name	Educational Qualification	Total Professional experience	Present Employment		Details of Eligible Assignment worked upon
				Name of firm	Employed Since	
Chief Architect						

Note: Separate forms shall be submitted by both the partners in case of JV/Consortium.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes qualifications and experience of all the key personnel. I understand that my willful Misstatement described herein may lead to disqualification or Dismissal, if empaneled.

Date:

Place:

(Signature of the Authorised Signatory)
(Name and designation of the Authorised Signatory)
(Name and seal of the Firm)

FORM-V

(ON THE LETTER HEAD OF THE CHARTERED ACCOUNTANT)

To,
CPM/Gati Shakti
Unit Izzatnagar Division,
N. E. Railway

Sub: Contractual receipts of M/s (Name of firm) _____

It is to certify that contractual receipts of M/s (Name of Firm) during current financial year and previous three (03) financial years as extracted from audited balance sheets are under -

Sr.No.	Financial Year	Contractual Receipts (Rs.)	*Extracted from source document (Audited balance sheet/Certificate issued by the Employer/Tax deduction at source certificate)
1.	Current Year (Say A)		
2.	A-1		
3.	A-2		
4.	A-3		

Date:

Yours sincerely,

(Name and Signature of the Authorised Signatory)
(Name and seal of the Firm)