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|  | North Eastern Railway | Office of the Principal Chief Materials Manager, Gorakhpur (U.P.) |
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| | Stores Department | |
| | Establishment Section | |
| No. S/E/545/0/1 | | Dated: 14.05.2019 |
| Sub:- Distribution of works among CMMs | | |
| In supersession to all previous office orders issued on the subject matter, the revised distribution of work among the CMMs is issued as under, with the approval of PCMM. | | |
| Post | Work-area | Dy.CMMs of HQ who will report to CMM |
| CMM/G | <p>Purchase Work of C&W, Steel, Diesel Loco/Electric Loco, POL, M&P items. Scrap Disposal – All sales activities including Mapping & Mopping except Construction Units.</p> <p>Co-ordination Meetings with Indenters from Workshops/ Mechanical/ Diesel Sheds.</p> <p>Scrap Review Meetings With All departments other than Construction Units</p> <p>Meeting with PACE team with regular feedback to be apprised to GM, Railway Board being Mission Item.</p> <p>Meetings with Finance –All policy related, Audit & Accounts related (Except Matters dealt in Construction Units.)</p> <p>Redressal of grievances of scrap purchasers</p> <p>Redressal of Staff grievances- Related with Depots under control given below.</p> <p>Technical guidance to field units: - Sr.DMM/BSB</p> <p>Depots Control for Technical Support, inventory Control, Depot Modernization, Establishment, Innovations, Swachhata Mission. --Diesel Depots at GD and IZN.</p> <p>Any other work assigned by PCMM.</p> | <p>Dy.CMM/Sales Dy.CMM/C&W</p> |
| CMM/E | <p>Purchase Work of Electrical, S&T items.</p> <p>Co-ordination Meetings with Indenters of Electrical & S&T department(Except for Loco items)</p> <p>Redressal of Staff grievances- Related with Depots under control given below. Meeting with PACE team– joining with CMM(G) for implementation, boosting of decisions of nominated PACE team of NER for construction units and purchase sections/depots under control.</p> <p>Non-Purchase Sections Inventory Control, Budget,Tender Section, Establishment,Progress.</p> | <p>Dy.CMM/EST Dy.CMM/IC</p> |

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| | <p>Technical guidance to field units: -- Sr. DMM/IZN Division</p> <p>Depots Control for Technical Support, inventory Control, Depot Modernization, Establishment, Innovations, Swachhata Mission. -GKP Stores Depot.</p> <p>Nominated Tender Committee member as third member</p> <ol style="list-style-type: none"> 1. SAG member as per delegation for Engineering Department 2. SAG member as per delegation for Medical Department <p>Any other work assigned by PCMM.</p> | |
| CMM/C | <p>Purchase work of all the demands of Construction organization and General Items (pertaining to Dy.CMM/G).</p> <p>Co-ordination Meetings with: Construction Department.</p> <p>Scrap Review Meetings with construction Units.</p> <p>Meeting with PACE team- joining with CMM(G) for implementation, boosting of decisions of nominated PACE team of NER for construction units and purchase sections/depots under control.</p> <p>Redressal of staff grievances of Head Quarters Units.</p> <p>Non-Purchase Sections- Computerization, Policy, Vendor Registration, General Section, RTI.</p> <p>Technical guidance to field units - LJN Division. Depot control for Technical Support, Inventory Control, Depot Modernization, Establishment, Innovation, Swachhata Mission.</p> <p>-Divisional Depots at LJN, Printing Press at GKP -IZN Stores Depot.</p> <p>Nominated Tender Committee member as third member SAG member as per delegation for Construction Department.</p> <p>Any other work assigned by PCMM.</p> | Dy.CMM/Con. Dy.CMM/Gen. |

(P.K.Mishra)
Dy.CMM/IC

For Principal Chief Materials Manager

Copy to:

1. Secy. to GM - for kind information of GM.
2. All PHODs/CHODs.
3. All DRMs.
4. CMPE, CRSE, CWM/GKP and CWM/IZN, CWM/SWS/GKC.
5. All Stores Officers (HQ, Depot and Divisions)
6. All Section In-charge of PCMM office.
7. At website of NER, Stores Department Gorakhpur -Stores-HQ.

For Principal Chief Materials Manager

PCMM approval is on front page.

o/c