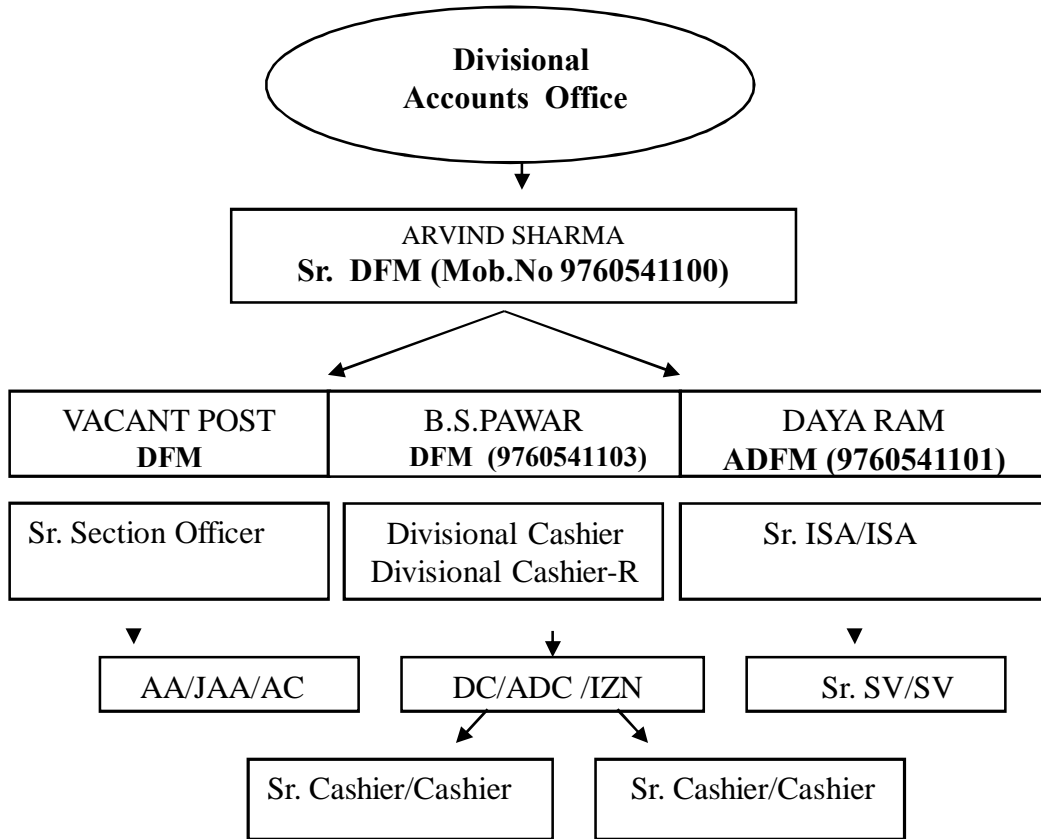


## 1. ORAGANIZATIONAL SET-UP



### Brief Description of Activities:

**The Accounts Department is mainly responsible for:-**

Keeping the accounts of the railway in accordance with the prescribed rules the check with reference to rules or orders known as internal check of transactions affecting the receipts and expenditure of railway, prompts settlement of proper claims against the railway tendering as part of its important functions, advice to the administration whenever required or necessary in all matters involving railway finance, compilation of budgets in consultation with other departments and monitoring the budgetary control procedures as may be laid down in the relevant orders and code rules from time to time, generally discharging other management accounting functions such as providing financial data for management reporting, and seeing that there are no financial irregularities in the transactions of the railway.