



कार्यालय महाप्रबन्धक
पूर्वोत्तर रेलवे, गोरखपुर-273 012 (उ०प्र०)
OFFICE OF THE GENERAL MANAGER
NORTH EASTERN RAILWAY
GORAKHPUR - 273 012 (U.P.)

CORRECTION SLIP NO.5 to Model Schedule of Powers-2018 (Model SOP-2018) adopted by NER

Sub.: Correction Slip No.5 to Model Schedule of Powers-2018 (Model SOP-2018) adopted by NER

**Ref.: (i) Railway Board's Letter No.2018/Trans/01/Policy dt.24.07.2018
(ii) DGM(G)/NER/Gorakhpur's Letter No.Z/548/Model SOP/2018 dt.30.07.2018**

Model Schedule of Powers-2018 (Model SOP-2018) circulated by Railway Board vide above referred letter dt.24.07.2018 delegating various Financial and Administrative powers across Zonal Railways/PUs has been implemented over NE Railway with immediate effect vide above referred letter dt.30.07.2018. The provision contained in **Item No.4 of Part-C: Miscellaneous Matters (Page No.C8)** of above-mentioned Model SOP-2018 [regarding Supply of Briefcases/Laptop Bag/Sling Bag] stands modified / amended as per enclosed "**Annexure**" in place of the existing provision on date.

This is being issued with the concurrence of PFA & approval of the General Manager

Enclosure: As above (in 01 Page)

Rajesh Tiwari
20.11.2018
(Rajesh Tiwari)
Dy.General Manager/G
for General Manager
NE Railway/Gorakhpur
राजेश तिवारी, आई.आर.एस.एस.
उप महाप्रबन्धक / सा०
पूर्वोत्तर रेलवे / गोरखपुर
N.E. Railway/Gorakhpur

No. Z/548/Model SOP/2018/CS

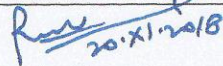
Dated: 20.11.2018

Copy forwarded for information & necessary action to:

AGM,	CAO/Con.	PCME,	PCE,	PCSTE,	PCMM,	PCEE,	PCCM
PCOM,	CSO,	PCPO,	SDGM,	PCSC/RPF,	PCMD,	PFA,	CPRO
Secy. to GM,	FA&CAO/Con.	Sr.AFA/PP,	Sr.DFM/IZN,	Sr.DFM/LJN,	Sr.DFM/BSB,	CWM/SWS-GKP	
DRM/IZN	DRM/LJN	DRM/BSB	CMW/IZN,	CWM/GKP,	CWM/BWS/GKP		
CMS/IZN,	CMS/LJN,	CMS/BSB,	MD/LNMRH/GKP				

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S.No.	Nature of Powers	PHOD/HOD	DRM/ADRM/CWM/ SAG Officers in Field Units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	Remarks																								
1	2	3	4	5	6																								
4	Supply of Briefcases/ Laptop Bag/ Sling Bag	Briefcases may be procured by the officials (Officers/ Sr. Supervisor; Inspectors/Chief OS) as per their entitlement on self-declaration and claim reimbursement duly furnishing the original Invoice/Bill.			<p>1. Ceiling limit for Briefcases / Laptop Bags / Sling Bag shall be as under:</p> <table border="1"> <thead> <tr> <th>SN</th> <th>Level of Officer</th> <th>Ceiling Limit</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>PHOD (in HAG)</td> <td>Rs.8000/-</td> </tr> <tr> <td>2.</td> <td>CHODs &HODs (in NF/HAG or SAG)</td> <td>Rs.6500/-</td> </tr> <tr> <td>3.</td> <td>SG or NF/SAG Officers</td> <td>Rs.5000/-</td> </tr> <tr> <td>4.</td> <td>JAG Officers</td> <td>Rs.4500/-</td> </tr> <tr> <td>5.</td> <td>Sr.Scale</td> <td>Rs.4000/-</td> </tr> <tr> <td>6.</td> <td>Jr. Scale</td> <td>Rs.3500/-</td> </tr> <tr> <td>7.</td> <td>Inspector/Supervisor/PAs in Inspector/ Supervisor Grade</td> <td>Rs.3000/-</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Finance concurrence is not necessary. Officers entitled for briefcase should sanction it themselves on a self-undertaking. The brief case/bags shall be procured only on completion of 03 years from the date of purchase of earlier one. The entitled officer/staff shall purchase briefcase/bag of their choice from any private/public outlet. It may, however be noted that reimbursement shall be limited to the above-mentioned ceiling limits subject to the submission of proper Invoices/Bills with GSTIN number, Book number and Invoice number of the trader. The bills should clearly mention the name of the article and name of the officers/staff purchasing the article. After expiry of normal life i.e. 03 years, no money is required to be deposited and the brief case can be retained. As regards recovery of charges shall be affected from officers/staff in case Briefcases / Laptop Bags / Sling Bag is either lost or not returned on retirement or resignation etc.; the same shall be as under: <ul style="list-style-type: none"> Upto 01 year: Full cost More than one year but less than 02 years: 60% More than two years but less than 03 years: 30% More than 03 years: Nil <p>Authority: Rly.Bd's Office Order No.23 of 2013 (File No 2006/STNY/15/3 dt.01.04.2013)</p>	SN	Level of Officer	Ceiling Limit	1.	PHOD (in HAG)	Rs.8000/-	2.	CHODs &HODs (in NF/HAG or SAG)	Rs.6500/-	3.	SG or NF/SAG Officers	Rs.5000/-	4.	JAG Officers	Rs.4500/-	5.	Sr.Scale	Rs.4000/-	6.	Jr. Scale	Rs.3500/-	7.	Inspector/Supervisor/PAs in Inspector/ Supervisor Grade	Rs.3000/-
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 Dy.General Manager/General
 NE Railway/Gorakhpur

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