

North Eastern Railway



Office of the  
General Manager (P)  
Gorakhpur

No. Ka/59/Post Creation/Non-Gazetted/ZRTI-Gazipur/VI

Dated 30.05.2018

- 1 The General Manager, Northern Railway, Baroda House, New Delhi.
- 2 The General Manager, North Central Railway, Allahabad.
- 3 The General Manager, North Western Railway, Jaipur.
- 4 The General Manager, East Central Railway, Hajipur.
- 5 The General Manager, North East Frontier Railway, Maligaon, Gauhati.
- 6 The General Manager, Eastern Railway, Kolkata.
- 7 The General Manager, South Eastern Railway, Garden Rich, Kolkata.
- 8 The General Manager, East Coast Railway, Chander Shekherpur, Bhaubaneswar.
- 9 The General Manager, Central Railway, CSTM, Mumbai.
- 10 The General Manager, Western Railway, Church Gate, Mumbai.
- 11 The General Manager, West Central Railway, Jabalpur.
- 12 The General Manager, South East Central Railway, Bilaspur (Chhattisgarh).
- 13 The General Manager, South Western Railway, Hubli (Karnataka).
- 14 The General Manager, South Central Railway, Secundrabad.
- 15 The General Manager, Southern Railway, Chennai.
- 16 The General Manager, Rail Coach Factory, Kapurthala.
- 17 The Chief Administrative Officer(R), Diesel Loco Modernization works, Patiala.
- 18 The General Manager, Rail Coach Factory, Rai Bariley, Kishanganj, New Delhi.
- 19 The General Manager, Diesel Locomotive Works, Varansi.
- 20 The General Manager, Chittaranjan Locomotive work, Chittranjan (W.B.).
- 21 The General Manager, Integral Coach Factory, Perambur (Chennai).
- 22 The General Manager, Rail Wheel Factory, Yelahanka, Bangalore.
- 23 The General Manager, Metro Rail, Kolkata.
- 24 The General Manager, Northern Frontier Railway, (Const).
- 25 The General Manager, CORE, Allahabad.
- 26 The General Manager, RDSO, Lucknow.
- 27 The Director General, Railway Staff College, Vadodara.
- 28 The Chief Administrative Officer, COFMOW, Tilak Bridge, New Delhi.
- 29 The Chief Administrative Officer, FOIS, Chanakyapuri, New Delhi.
- 30 The Chief Administrative Officer, IRCOAF, Laxmi Nagar, Delhi.
- 31 The Chief Administrative Officer, (Const.), Kashmere Gate, Delhi.
- 32 The Director, IRIMEE/Jamalpur.
- 33 The Chief Project Manager, IRPMU, Shivaji Bridge, New Delhi.
- 34 The General Secretary, IRCA, New Delhi.

Sub : Regarding filling up of non-gazetted post for ZRTI-Gazipur in Operating Department.

The notification is issued for filling up of Commercial Instructor (Non-Gazetted faculty). Details as under :-

S. N.	Name of Posts, Level (Grade Pay)	No. of Posts	Eligibility
1	Rajbhasha Instructor Level-7 (4600 G.Pay)	01	Hindi Translator, Level-6 (4200 G.P.) & Level-7 (4600 G.Pay)
	TOTAL	01	

The above posts are to be filled up on options of willing staff of All Indian Railways.

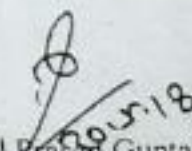
- 1 The lien of the transferred staff will be continued to be maintained in the parent Railways till closure of the cadre and accordingly, all promotional aspects will progress there.
- 2 The last date of submission of option is **16.07.2018**. No option will be entertained after this date.
- 3 The administration will have the right to short list the candidates after screening as per its own requirement the working knowledge & experience of staff. Hence, merely option will not confer any right on them for automatic transfer.
- 4 Screening of applications will be conducted immediately after the cutoff date and acceptance will be issued as per policy guidelines outlined by this administration until desired vacancies are filled up.
- 5 Selection will be based on written, Viva voce Exam and service record, distribution of marks will be as under

Written Examination	=	35 marks
Viva voce Examination	=	15 marks
Service record	=	20 marks
Personality, leadership & Educational Qualification	=	30 marks
Total		= 100 marks

- 6 Staff whose options are accepted would not normally be returned on administrative account unless there is serious reason of misconduct etc.
- 7 The option form should be routed through the Personnel Department along with photocopy of APAR's. **No advance copy will be entertained.**
- 8 Syllabus for written examination is hereby enclosed.
- 9 Selection procedure consists of written test with viva voice & on supplementary exam will be held.
- 10 Those incumbent who are working on Ex-Cadre posts are eligible only after completion of Cooling period.
- 11 The maximum age for the application is 52 years, from the date of notification i.e. at the time of notification candidate should not be above 52 years.
- 12 Application should be forwarded by parent cadre controlling authority/Personnel Department.
- 13 It is essential to have at last 02 years service experience in level-6(GP 4200) and above.
- 14 It is desirable that candidate should have computer knowledge and skill and 10 years service experience in Indian Railway.
- 15 This is ex-cadre posts, the tenure is 03 years and maximum tenure is 08 years, but they may be repriated without prior information.

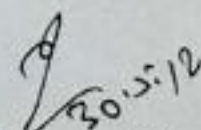
It is hereby requested to please circulate to all concerned unit under your control inviting option from willing staff and same to be forwarded to this office by dated **16.07.2018** as per above procedure. should be ensured that the option once exercised by the willing staff and acceptance issued by the organization will be treated as Final and staff will have to be released without fail. So, that the posting of the staff be immediately ensured for ZRTI-Gazipur.

DA: As above.

  
(Gopal Prasad Gupta)  
Assistant Personnel Officer/HQ  
For General Manager (P)

Copy for kind information -

1. Secy. to G.M., North Eastern Railway, Gorakhpur.
2. All HOD, North Eastern Railway, Gorakhpur.
3. GM/Vig., North Eastern Railway, Gorakhpur.
4. All Extra Divisonal Officer, North Eastern Railway, Gorakhpur.
5. All CWM, North Eastern Railway.
6. Sr. DPO, North Eastern Railway, IZN, LJM & BSB.

  
For General Manager (P)

Application-cum-option FORM for joining in ZRTI-GAZIPUR in OPERATING Department of  
North Eastern Railway

(Ref: No. Ka/59/Post Creation/Non-Gazetted/ZRTI-Gazipur/VI, Dated 30.05.2016)

1. The Category for which option is exercised .....
2. Name (IN CAPITAL LETTER's) .....
3. Father's Name .....
4. Designation/Trade .....
5. PF Number/Ticket No./PRAN No. ....
6. Department .....
7. Present place of posting .....
8. Date of Birth \* .....
9. Date of Initial Appointment .....
- (On regular basis)
10. Date of appointment/promotion in present grade on regular basis .....
- (with length of service) .....
11. Education Qualification .....
12. Technical Qualification .....
13. Whether SC/ST/OBC .....
14. Contact No. ....
15. DAR/Vigilance/SPE Clearance .....
16. Clearance that not involved in any Litigation. ....
17. Punishment/Penalty/(if any) .....
18. Grading of APAR's of last 3 years (Where application).....
- (i.e. year ending 31.03.2017, 31.02.2016, 31.03.2015)



(Signature of the applicant)

Date :

DA : attached photocopy of SR, Leave record and APAR of last 03 years.

This option should be forwarded by controlling officer and should be sent by the personnel department with a covering letter with an attested copy of service record, leave record, APAR's and DAR/Vig. clearance.