

NORTH EASTERN RAILWAY
GORAKHPUR-273012(U.P)
STORES DEPARTMENT

Procedure Order

Sub: - Pre-Inspection of Material by consignee against Purchase orders below Rs 5.0.Lakhs.

Ref: - 1.Railway Board's letter No. 2000/RS (G)/379/2 dtd 27.05.2008

2. Railway Board's letter No. 2000/RS (G)/379/2 dtd 06.09.2017

1.

PREAMBLE

Initially, the minimum value limit of the Purchase Order to be pre-inspected by third party M/s RITES/RDSO was Rs 20,00.00 , which was enhanced to Rs. One Lakh vide Railway Board's letter No.2000/Rs (G)/379/2 dtd 09.08.2006. The aforesaid limit was further revised to Rs 1.5 Lakh vide Railway Board's letter No.2000/Rs (G)/379/2 dtd 10.09.2013, and finally this minimum limit now stands revised and enhanced to Rs. 5.0 Lakh vide Railway Board letter under reference (2). However, except for the revision in the minimum value from time to time, the basic guidelines for consignee inspection of such order contained in Railway Board's letter No 2000 RS(G)/379/2 dtd 27.05.2008 remained unchanged. Conceding of increase in value limit and resultantly increase in number of cases to be decided at various stores units of HQ/Depot/Division it is necessary that procedure is made transparent and uniform. Accordingly, consolidated procedure order to be followed is issued.

2.

Procedure for consignee inspection cases with value limit up Rs.5 Lakhs.

2.1

Procedure for RDSO approved Category- II items:-

Director/QA/Mechanical in his letter No QAM/Inspection Policy Dated 15.02.18 has clarified and confirmed that RDSO shall carry out the inspection all Category- II items listed in RDSO Vendor Directory irrespective of value of purchase orders. Hence, for items falling under category-II of the RDSO Vendor Directory, Pre-dispatch inspection by RDSO to be incorporated in the tender/ resultant contract irrespective of the value of the purchase.

2.2 Procedure for PAC basis items:-

In case of orders below Rs. 5.0 Lakhs placed on approved firms for PAC items, those can be accepted on the strength of WTC & GC duly certifying that stores so supplied by them meet with the contractual specification in all respect. Notwithstanding such certification and submission of WTC, the Consignee, on receipt of stores, has the final right to reject the stores, in case if the stores so supplies don't meet with the contractual specification.

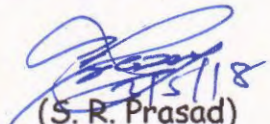
2.3 Procedure for other items:-

For remaining other items where consignee inspection is to be done, pre inspection of material may be taken by the consignee not below the rank of Senior Scale Officer. However, where it is not possible for a Senior Scale Officer to inspect the materials at firm's premises before dispatch, inspection shall be undertaken by an official not less than a Section Engineer for authorizing dispatch of materials from firm's premises to consignee where they shall be got inspected by an officer not below the rank of Senior Scale Officer for acceptance and release of the payment."

2.4 Procedure for special items:-

The above procedure shall not be applicable to the orders placed on Oil PSUs, SAIL, KVIC & ACKASH which are governed by specific conditions/ procedures.

This issues with the approval of GM
(Authority- GM's approval at N/8 of files no S/CMM/G/Misc/17)


(S. R. Prasad)
Dy.CMM/IC

No. S/Inspection/Policy/2016

Dated .05.2018

- Secretary to GM - for kind information of GM
- All PHOD & DRM's - for kind information
- Secretary to PCMM- for kind information of PCMM
- Copy forwarded for information & necessary action to:-
- All Purchase Officer
- Dy.CMM/NER/GKPD & IZND
- Sr.DMM/NER/BSB,LJN & IZN,
- SMM/DSL/GD&IZN
- CWM/GKP, IZN & SWS
- Sr.DME/GD & IZN