

पूर्वोत्तर रेलवे

North Eastern Railway

Sub: Inactive - surplus items- use of IMMS.

It is noted that **the** surplus items which are not issued for sufficient long time and have no response even after circulating to other Railways, are put-up to survey committee and recommended for scrapping.

It is also noted that while making recommendation survey sheet does not bring out that why the material has become surplus.

In one of the case of Ball Bearings, recommendation for scrapping was made by GKP depot and put-up to undersigned for approval.

While trying to find out the reasons for becoming surplus, it came out that material was stocked for Gorakhpur workshop and GKP workshop has stopped POH of conventional carriage fan with the introduction of BLDC Fan.

Further in an attempt to verify whether it can be used in open line, it came out that this material is being used at IZN depot of N.E. Railway itself. As such processing scrapping of the material which can be used in the sister depot itself is not appropriate.

With the introduction and implementation of IMMS at NER, facility is available to see all Railway position of item and verifying if the same item is being used in any other depot. Therefore, it is necessary that in case of processing inactive or surplus items for scrapping, all depots position from IMMS should also be checked and wherever there is a chance of transferring to needy depots close interaction should be made with the concerned depot for using the material rather than writing a routine letter to ensure that material can be used in Railway itself rather than scrapping.

All depot officers must ensure it that while controlling inactive – surplus items and processing for survey is made IMMS position is looked into and all efforts are made for transferring of material to needy depots. If after these efforts also material needs to be scrapped the results of IMMS efforts should be recorded.


In head quarter any survey sheet put up for approval should be routed through concerned Dy.CMM controlling the group to ensure that

- Reasons for being inactive / surplus have been identified.
- All precautionary action for other items related with the same reasons is also initiated in time.
- IMMS position has been checked and all efforts have been made to see if material can be used in Railways.

The case(s) where scrapping has been approved should also be verified again from IMMS facility to verify if it can be moved to sister depot or any other depot before taking action for scrapping.

All depots should acknowledge and send the report on action taken.

In MCDO all depot officers are to write a special para regarding efforts made to liquidate inactive and surplus items.



(P. C. Mishra) 14/6/2017
Controller of Stores

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Distribution to All NER Hd. Qtr & Depot stores Officers as per standard list.