



North Eastern Railway, Gorakhpur

Stores Department

Establishment Section

Office of the
Principal Chief Materials
Manager, Gorakhpur(UP)

No S/E/545/0/1

Dated: 21.08.2017

Sub: Distribution of work between CMMs.

In supersession to all previous office orders issued on the subject matter, the revised distribution of work between CMMs is issued as under, with the approval of PCMM

Post	Work-area	Dy.CMMs of HQ who will report to CMM
CMM/G	<p>Co-ordination Meetings with : Indenters from Workshops/ Mechanical/ Diesel Sheds. Scrap Review Meetings With All departments other than construction Units</p> <p>Meeting with PACE team with regular feedback to be appraised to GM, Railway Board being Mission Item.</p> <p>Meetings with Finance – All policy related, Audit & Accounts related (Except Matters dealt in Construction Units)</p> <p>Redressal of grievances of scrap purchasers Redressal of staff grievances.- Related with Depots under control given below.</p> <p>Purchase work of Diesel, POL, C&W, M&P items.</p> <p>Scrap disposal – All sales activities including Mapping & Mopping except construction Units.</p>	<p>Dy.CMM/Sales Dy.CMM/C&W Dy.CMM/IC</p>

	<p>Non –Purchase Sections Inventory Control, Budget Tender Section, Establishment.</p> <p>Technical guidance to field units Sr. DMM/IZN Division,</p> <p>Depots control for Technical Support, Inventory Control, Depot Modernization, Establishment, Innovations, Swachatta Mission. Diesel Depots at GD and IZN GKP Stores Depot.</p> <p>Nominated Tender Committee member as third member</p> <ol style="list-style-type: none"> 1. SAG member as per delegation for Engg. Department. 2. SAG member as per delegation for Medical Department. 	
CMM/Con.	<p>Co-ordination Meetings with : Construction Department Indenters from Electrical & S&T departments (Except for Loco Items)</p> <p>Scrap Review Meetings With construction Units</p> <p>Meeting with PACE team – joining with CMM (G) for implementation, boosting of decisions of nominated PACE team of NER for construction units and purchase sections/ depots under control.</p> <p>Meetings with Finance – All Audit & Accounts related matters of construction wing.</p> <p>Redressal of grievances of scrap purchasers with delivery related cases of construction units.</p> <p>Redressal of staff grievances of Head Quarters Unit.</p>	Dy.CMM/Con Dy.CMM/EST Dy.CMM/Gen.

	<p>Purchase work of Purchase work of Electrical, S&T, and General Items and Construction items.</p> <p>Scrap disposal –Mapping & Mopping & coordination for offerings from construction Units.</p> <p>Non –Purchase Sections Computerization,, Policy, Vendor Registration, General Section, RTI.</p> <p>Technical guidance to field units Sr. DMM/BSB and LJM Division, Depot control for Technical Support, Inventory Control, Depot Modernization, Establishment, Innovations. Swachatta Mission Divisional Depots at LJM, BSB Printing Press at GKP IZN Stores Depot.</p> <p>Nominated Tender Committee member as third member SAG member as per delegation for Construction Department</p>	
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(D.L. Shukla)
Dy.CMM/Sales

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1. **Secy. to GM** for kind information of **GM**
2. All **PHODs/CHODs**
3. All **DRMs**
4. **CMPE, CRSE CWM/GKP and CWM/IZN, CWM/SWS/GKC**
5. All Stores Officers (HQ, Depot and Divisions)
6. All Section in-charge of **PCMM** office.
7. At website of **NER, Stores Department Gorakhpur-Stores-HQ.**