

Proposed Compassionate Appointment Examination Calendar for the year 2017

SN	Month/year	Date	Day	Venue
1	January-2017	02.01.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
2	February-2017	06.02.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
3	March-2017	06.03.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
4	April-2017	03.04.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
5	May-2017	01.05.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
6	June-2017	05.06.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
7	July-2017	03.07.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
8	August-2017	07.08.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
9	September-2017	04.09.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
10	October-2017	09.10.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
11	November-2017	06.11.2017	Monday	Meeting Room, CPO's Office, Gorakhpur
12	December-2017	04.12.2017	Monday	Meeting Room, CPO's Office, Gorakhpur

N.E.Railway

Office of the
General Manager(P)
Gorakhpur – 273012

No. : E/239/0/Pt-II/V

Dated 12.12.2008

SUB : Procedure for conducting suitability test for appointment on
Compassionate ground against Group-C posts on N.E.Railway.

REF : This office letter No. ka/239/0/pt-II/V dated 03.05.02 & 30.09.02.

In order to streamline the system for conducting suitability test for appointment on compassionate ground against Group 'C' posts on N.E.Railway, the following instructions are issued for strict compliance w.e.f. 05th January, 2009 i.e. 1st Monday of 2009 in supersession of earlier instructions :-

1- Separate suitability tests shall be conducted for candidates having educational qualifications :-

(1.1) Graduate (1.2) Intermediate & High School (1.3) B.Sc. 1st year passed with physics (1.4) B.Sc. (Physics & Maths) (1.5) Diploma in Signal/Mech./Electrical/Electronics/ Civil Engg./ Telecommunication (1.6) Degree in Signal/Mech./ Electrical/Electronics/Civil Engg./ Telecommunication (1.7) High School with ITI or Act Apprentices.

2.1- Graduate : Candidates having a degree of graduation in any discipline shall be subjected to a suitability test consisting of written test for 85 marks & viva-voce for 15 marks for graduation standard and those who obtain 60% or more marks in the written & viva-voce both shall be declared suitable for offering appointment against NTPC categories in the Grade Rs. 4500-7000 (Pre-revised) such as ECRC, ASM, Guard, Sr. Clerk where element for direct recruitment has been provided (Pre-revised scale). Those who obtain more than 50% marks but less than 60% marks shall be declared suitable for NTPC categories in Grade Rs. 3050-4590/3200-4900 (Pre-revised) having element for direct recruitment and who get less than 50% marks shall be offered appointment against Group 'D' posts (Pre-revised). Candidates who do not obtain 60% or more marks in graduation standard examination be permitted to appear for their suitability test for High School standard on their option.

2.2- Intermediate & High School : Candidates having intermediate & High School passed qualification shall be subjected to a suitability test consisting of written test for 85 marks & viva-voce for 15 marks for High school standard and those who obtain 50% or more marks in the written test & viva-voce both shall be declared suitable for offering appointment against NTPC categories in the Grade Rs. 3050-4590/3200-4900 (Pre-revised) such as TC, Commercial Clerk, Telephone Operator and Jr. Clerk & Skilled Artisan in Technical Department in Grade 3050-4590 (Pre-revised Scale). Those who are offered appointment

against Artisan categories in Technical Department shall be required to undergo for 3 years training in accordance with the extant rules and those who get less than 50% marks in High School standard examination shall be offered appointment against Group 'D' posts (Pre-revised).

2.3 – B.Sc. (Physics) 1st year : Candidates having B.Sc. (Physics) 1st year passed qualification shall be subjected to a suitability test consisting of written test for 85 marks & viva-voce for 15 marks and those who obtain 60% or more marks in the written test & viva-voce both shall be declared suitable for offering appointment against ESM-II category in the Grade Rs. 4000-6000 (Pre-revised) and those who get less than 50% marks shall be offered appointment against Group 'D' posts (Pre-revised).

2.4 - B.Sc. (Physics & Maths) : Candidates having B.Sc. (Physics & Maths) passed qualification shall be subjected to a suitability test consisting of written test for 85 marks & viva-voce for 15 marks and those who obtain 60% or more marks in the written test & viva-voce both shall be declared suitable for offering appointment against Sr. P.Way Supervisor category in the Grade Rs. 5000-8000(Pre-revised) and those who get more than 50% marks but less than 60% marks shall be declared suitable for skilled artisan in Grade Rs. 3050-4590 (Pre-revised) having element of direct recruitment and who get less than 50% marks shall be offered appointment against Group 'D' posts (Pre-revised). Candidates who do not obtain 60% or more marks in graduation standard examination be permitted to appear for their suitability test for High School standard on their option.

2.5 – Diploma Holders : Candidates possessing educational qualification of Diploma in Signal/Electrical/Electronics/civil Engg./Mech. & Telecommunication will be subjected to suitability test comprising of written test for 85 marks & viva-voce for 15 marks and those who obtain 60% or more marks shall be offered appointment as JE-II (5000-8000) Sr. P.Way Supervisor (5000-8000) (Pre-revised) and those getting less than 60% marks but more than 50% marks shall be offered appointment as Technician Grade-III (3050-4590) (Pre-revised) in the relevant Trade and those who obtain less than 50% marks shall be offered appointment against Group 'D' posts (Pre-revised).

2.6 – Degree Holders : Candidates possessing educational qualification of degree in Signal/ Electrical/ Electronics/ Mech./ Telecommunication/ Civil Engineering from recognised institution shall be subjected to suitability test comprising of written test for 85 marks & viva-voce for 15 marks and those who obtain 60% or more marks in both shall be declared suitable for the post of Section Engineer (6500-10500) (Pre-revised scale) and those getting less than 60% marks but more than 50% marks shall be offered appointment against the post of Technician Grade-III (3050-4590) (Pre-revised scale) in the relevant Trade and those possessing less than 50% marks in both shall be posted against Group 'D' posts (Pre-revised).

2.7 – High School with ITI or Act Apprentice : Candidates who possess the qualification of High School with ITI or course completed Act. Apprentice will be subjected to Trade Test and those who are found suitable in Trade Test shall be offered appointment as Technician

Grade-III in scale 3050-4590 (Pre-revised) and those who do not qualify in the Trade Test shall be offered appointment as Group 'D' (Pre-revised scale).

NOTE : Candidates possessing qualification of B.Sc. 1st year passed may opt for High School standard Examination and the exercise of such option shall be FINAL & will not be changed later on the request of the candidates.

3 – The committee nominated for conducting examination for C.G. appointment will be follows :-

3.1 – The members of the committee shall be in JAG for adjudging suitability of the candidates covered under para 2.3 to 2.6 above (Diloma & Degree Holders viz. Technical Supervisors) should be from the Technical Departments for the relevant trade for which the suitability of the candidates are going to be adjudged. Out of 02 JAG officers one should be nominated to set question paper & other to evaluate the answer books. 3rd member from Personnel Department may be of JAG or Sr. Scale rank based on the availability of officers in the Divisions/Units.

3.2 - Out of three members in the committee constituted as in terms of para 3.1 above. One should be from SC/ST community and if out of 03 members none is available 4th member may be nominated from the list of JAG officers belonging to SC/ST community.

4 – The suitability test will comprise of written test of 85 marks and viva-voce for 15 marks, following shall be followed without fail :

4.1 – The Answer Books should be printed form N.E.Railway, Printing Press, Gorakhpur containing running number on Fly leaf only and Personnel Officers, In-charge of Divisions/Workshops/Units to take such answer books from the Press and maintain its Accountal, Blank answer books should be taken by the officer nominated to conduct the written test before 01 hrs. of the written test from the Personnel Officers in-charge of the Divisions/Workshops/Units.

4.2 – The blank answer books so procured should carry specific code for the Division/Workshop/Unit for which selection is to be done by imposing impression through Rubber Seal specially built for that particular examination containing date of test.

4.3 – Accountal of Blank answer books taken by the officer responsible for conducting examination should be submitted to the officer from where the blank answer books were taken for used be submitted to the officer from where the blank answer books were taken for used and un-used answer books separately.

4.4 – Officers responsible for conducting examination will sign on answer books to be used on the day of examination on each and every page of answer book used during the examination. Blank Answer Books and Rubber Seal be kept in the safe custody of officer in-

charge of the Personnel Department of the Divisional/Workshops/Units who shall be responsible for its safe custody.

4.5 – Candidates eligible for appearing in the written test should carry call letters issued by the office of Personnel Officer in-charge of the unit, which should contain name of the candidate, his educational qualification, his date of birth, designation of his father/mother, date of death/medical unfit/medical de-categorised /missing etc. and one photo duly attested by a Gaz. Officer and two marks of identification.

4.6 – Instructions shall be communicated to the candidates in advance that those not coming with proper call letter shall not be allowed to appear in the written test to be held on 1st Monday of every month.

4.7 – The authority competent viz. DRM, CPO/Administration (in HQ) CWM (SAG) in workshops will also nominate officers responsible for conducting the examination within 05 days from the date of written examination.

4.8 – The officers nominated for conducting the examination will obtain blank answer books and will keep its account as mentioned in paras 4.1 to 4.3 above. He will verify the candidates from call letters. He will do coding on Fly leaf of used answer books of the candidate who appeared in the examination and will seal it and give it to the authority nominated for evaluating the answer books.

4.9 – Officer responsible for conducting examination shall be advised of the name of the officers nominated for setting question paper and to evaluate the answer books.

4.10 – The officer responsible for conducting examination will ensure that no copying, mal-practices has been adopted during the written test. Officer responsible for conducting the examination will obtain signature of two candidates appearing in the examination for certification of sealing before them.

4.11 – The Committee nominated for conducting examination for High School standard, Intermediate standard and Graduate standard etc. shall henceforth be that of JAG/SG Grade Officer and where there is no JAG in Personnel Department the Sr. Scale officer from Personnel Departments shall be inducted in the selection committee as 3rd member who will neither set the question paper nor evaluate the answer books.

4.12 – The authority as specified above, who constituted the selection committee will nominate JAG officers 05 days in advance only, specially mentioning which JAG will set question paper and which one will evaluate.

The authority nominating the members of the selection committee will ensure rotation of JAG officers. Personnel officer in-charge of the Division/Workshops/Units will maintain a register to ensure that rotation in nomination is regularly done and in case of repetition he will bring this fact in the notice of the authority who had constituted the committee.

5.0 – In all Divisions/Units/Workshops, suitability test shall be held on 1st Monday of the month and it should not be post-poned without approval of the authority who had constituted the selection committee.

This issues with the approval of the General Manager, N.E.Railway.

(P.K.Srivastava)
Dy. CPO/NG&Rectt.
For General manager(P)

- Please see the original document for reference -

CORRENGENDUM

No. E/239/0/Pt-II/V

Dated 29.12.2008

SUB : Procedure for conducting suitability test for appointment
on compassionate ground against Group 'C' posts on
N.E.Railway.

REF : This office letter of even number dated 11/12.12.2008.

Please read para 2.1 to 2.6 & 4.8 of this office circular letter of even number dated 11/12.12.2008 with the following corrections :-

- 1- Please incorporate **“in aggregate”** in para 2.1 to 2.6 after written & viva-voce both and read as under – “who obtain 60%/50% or more/less marks in the written & viva-voce both in **aggregate**.”

- 2- Please read last line of para 4.8 : **“and keep the sealed envelope of the coding slip with him & will immediately hand over sealed envelope of the answer books to the evaluating authority under proper acknowledgement”** in place of *“and give it to the authority nominated for evaluating the answer books”*.

(P.K.Srivastava)
Dy. CPO/NG&Rectt.
For General manager(P)

- Please see the original document for reference -

FORMAT

(To be used by the concerned nominated Personnel/Welfare Inspector)

SUB : Appointment of Compassionate Ground.

Detail Particulars :

(Pt-A) Particulars of ex-employee :

- 1- Name of ex-employee : Shri/Late/Smt.
- 2- Designation of ex-employee
- 3- Scale of Pay
- 4- Working Place
- 5- Date of birth of ex-employee
- 6- Date of appointment of ex-employee
- 7- Whether regular or not
- 8- Date of death/date of medically decategorised(supporting documents to be enclosed
- 9- Priority of the case
- 10- Whether death/medically decategorised occurred during the service or not
- 11- Details of immovable property
- 12- Details of movable property
- 13- Present source of income
- 14- Settlement payment paid to
- 15- Amount of settlement payment
 - i) DCRG
 - ii) Pension
 - iii) Insurance
 - iv) Compensation
 - v) Other if any
- 16- Number & Name of wards and their source of income :

Sn	Name of wards	Relation with ex-employee	Date of birth	Married/ Unmarried	Whether living with	Occupation

Contd.....

(Pt-B) Particulars of candidates :

- 1- Name of candidates
- 2- Date of Birth
- 3- Educational Qualification
- 4- Whether date of birth and educational qualification verified from concerned school or not (enclosed supporting document) :
- 5- Caste
- 6- Occupation
- 7- Whether living with her mother/father(as case may be)
- 8- Details if any by the Inspector

Dated

Name of Inspector/Enquiry Personnel
Designation
Office