

NORTH EASTERN RAILWAY
Rates Circular (Goods) No. 15 of 2015
(Case C/516/1/1/Pt. III/RG)

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Sub. – Electronic Transmission of Railway Receipt(eT-RR).

Divisions may recall that recently Board had introduced electronic registration of demand for wagons through FOIS so that doing freight business with Railways become more accessible, transparent and convenient. Taking this initiative further, it has now been decided to introduce the system of electronic transmission of Railway Receipt (eT-RR) through FOIS as a pilot project. This will eliminate the problems faced by the customers whenever the rakes have reached destination earlier than the RRs themselves.

2.0 **PRACTICE**

Presently, Railway Receipt (RR) is prepared at the forwarding station after completion of loading through TMS. Four Foils are printed namely Receipt (RR), Transit Invoice, Accounts Foil and Record Foil. RR bears the signature of goods shed staff. Its electronic image can be viewed at the destination by goods shed staff in the TMS. RR printed (on pre-printed stationery) is given to the rail customer (viz. consignor), who further transfers it to the consignee through post or courier. Endorsement of RR is done manually. At destination station, delivery of consignment is given on surrender of original RR by customer duly taking signature of the invoiced or endorsed consignee(s) on the delivery register.

3.0 **CONCEPT OF eT-RR**

Electronic transmission of Railway Receipt (eT-RR) envisages a user friendly and paperless transaction system wherein RR will be transmitted electronically to rail customers. Customers (consignor and consignee both) wishing to avail this facility will have to pre-register themselves as per the procedure laid down for registration of demand for wagons electronically (e-RD) through FOIS. At the time of booking, the customer may opt for eT-RR. After completion of loading, eT-RR will be generated in the system, which can be accessed by the customer on FOIS. The consignor will be able to transfer the eT-RR to registered user of his organization or to invoiced consignee(s) through FOIS. Delivery of consignment will be given on e-surrender of eT-RR by the consignee as per the procedure prescribed below. The procedure of e-surrender will also be applicable in case of rebooking/diversion. Detailed guidelines in this circular.

4.0 **REGISTRATION OF CUSTOMER**

Rail customers wishing to avail the facility of electronic transmission of Railway Receipt (eT-RR) would be required to pre-register themselves (consignor and consignee both) as per the procedure laid down for registration of demand for wagons electronically (e-RD) through FOIS.

5.0 **PROCEDURE FOR GENERATION AND TRANSMISSION OF eT-RR.**

5.1 At the time of booking, registered customer will have to opt for issue of eT-RR and this option will be captured in the system.

5.2 After completion of loading, eT-RR would be generated and transmitted through FOIS. Goods clerk will continue to be responsible for correct preparation of RR as per extant guidelines. Once eT-RR is generated and freight charges are collected, no correction will be permitted in it. It is, therefore, mandatory for Goods clerk to carry out correction(s), if any, before collection of freight and transmission of eT-RR. Divisions should ensure that all steps are taken to educate the Goods clerks so that the system of manual corrections of RR is eradicated well before the implementation of eT-RR as manual correction(s) will no longer be possible.

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