



कार्यालय महाप्रबन्धक (कार्मिक), पूर्वोत्तर रेलवे/गोरखपुर-273012
Office of the General Manager (P), N. E. Railway Gorakhpur-273012

क्रमांक:-131

आर. बी. ई. सं०:-NIL

मिसिल सं०:- ई/2025/सर्कुलर/चार

दिनांक :-20/08/2025

सचिव/महाप्रबन्धक

सचिव/अपर महाप्रबन्धक

सभी विभागाध्यक्ष

सभी मण्डल रेल प्रबन्धक

सभी कार्मिक अधिकारी

सभी मुख्य कारखाना प्रबन्धक

सभी अतिरिक्त मण्डलाधिकारी/स्थापना

पूर्वोत्तर रेलवे

विषय:-Guidelines for inviting local MPs/MLAs to Railway Functions.

संदर्भ:- रेलवे बोर्ड का पत्र सं. 2021/O&M/3/7

दिनांक 05-08-2025

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रेलवे बोर्ड का पत्र सं. 2021/O&M/3/7 दिनांक 05-08-2025 की प्रतिलिपि सूचना, मार्ग दर्शन एवं आवश्यक कार्रवाई हेतु संलग्न कर प्रेषित की जा रही है।

संलग्नक/यथोपरि

(गोपाल प्रसिद गुप्ता)
वकाधि/मुख्यालय
कृते महाप्रबन्धक/कार्मिक

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित:-

- 1) महामंत्री /एन.ई.रेलवे मेन्स कांग्रेस/पूर्वोत्तर रेलवे/गोरखपुर
- 2) महामंत्री /प्रमोटी अधिकारी संघ /पूर्वोत्तर रेलवे /गोरखपुर
- 3) पूर्वोत्तर रेलवे प्रथम श्रेणी अधिकारी संघ /गोरखपुर
- 4) महामंत्री /एस.सी/ एस.टी एवं ओबीसी एशोसियेशन /गोरखपुर

कृते महाप्रबन्धक/कार्मिक

2082



भारत सरकार / Government of India
रेल मंत्रालय / Ministry of Railways
(रेलवे बोर्ड / Railway Board)



International Year
of Cooperatives
2025
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a Better World

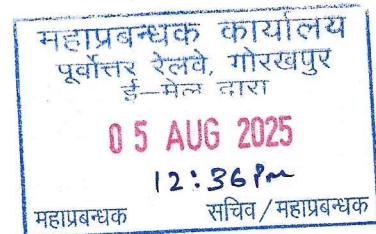
No. 2021/O&M/3/7

Dated: 05.08.2025

The General Managers/All Zonal Railways & PUs,
DG/RDSO & DG/NAIR,
CMDs/MDs of PSUs,
CAO/PLW, Patiala, CAO/WPO, Patna & CAO/RWP, Bela

Sub: Guidelines for inviting local MPs/MLAs to Railway Functions

Ref: Board's letter No. 2021/O&M/3/7 dated 03.11.2021



Attention is invited to Board's letter referred above regarding guidelines for inviting local MPs/MLAs to Railway Functions. As per extant guidelines whenever Railway organizes a public function such as inauguration of public amenities (ROB/RUB/tunnels etc.), the local MPs/MLAs should invariably be amongst the invitees.

2. It has recently been brought to the notice of this office by many Hon'ble Members of Parliament that the extant instructions are not being followed scrupulously. As such, it is reiterated that the guidelines as contained in above mentioned Board's letters (copies enclosed) may be followed strictly by all concerned without fail. Whenever Railway organizes a public function, the local MPs/MLAs and the Chief Minister or the Minister of State Government hailing from that area, should invariably be included amongst the invitees. Invitation shall also to be extended to local Rajya Sabha MPs as per the Nodal District covered under their Member of Parliament Local Area Development Scheme (MPLADS). Proper protocol is also to be followed with respect to the seating arrangement on the dais and sequence of speakers.

3 The ceiling limit for the expenditure to be incurred on Railway Functions is indicated in Item F(3) of Board's letter no. 2021/F(X)II/PW/3 dated 21.09.2021. Wherever required, the updated Warrant of Precedence issued by President's Secretariat may also be referred to.

4. It is desired that these instructions may be circulated to all PHODs/HODs/DRMs/ADRM, CPROs and other concerned Officers for information and compliance. Clarifications if any, with regard to Railway Functions may be sought from the Public Relation Directorate of Board's Office.

Encl: As above

ALL PHODs, HODs, DRMs, ADRMs, CPROs

[Signature]
(T. Srinivas)

Joint Secretary/Railway Board
Email id: t.srinivas1@gov.in
Tele No.: 011-47845551

Copy to:

CRB&CEO, MF, M/T&RS, M/O&BD, MI,
DG/Safety, DG/RPF, DG/RHS, DG/HR,
ED/I&P, EDPM

Copy for kind information to:

EDPG/MR, EDPG/MoSR(R), JDPG/MoSR(S)



भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)



ENo. 2021/O&M/3/7

New Delhi, Dated: 03.11.2021

The General Manager
All India Railways/PUs
DG/RDSO & DG/NAIR
CAO/RWP & CAO/DMW
CMDs/MDs of PSUs.

Sub: Guidelines for inviting 'local' MPs/MLAs to Railway Functions

Ref.: Board's letter No. 2011/O&M/3/7 Dated: 02.11.2011

Attention is invited to above referred Board's letter regarding guidelines for inviting local MPs/MLAs to Railway Functions. As per extant guidelines whenever Railway organizes a public function, the local MPs/MLAs should invariably be amongst the invitees.

2. Recently, it has been brought to notice by the Parliamentary Committee that the extant instructions are not being followed scrupulously particularly with regard to inviting local MPs during Railway Functions.

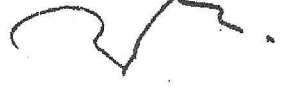
3. As such, it is reiterated that the guidelines as contained in above mentioned Board's letters (copies enclosed) may be followed strictly by all concerned without fail i.e. whenever Railway organizes a public function, the local MPs/MLAs and the Chief Minister or the Minister of State Government hailing from that area, should invariably be included amongst the invitees, invitation is also to be extended to local Rajya Sabha MPs as per the Nodal District covered under their Member of Parliament Local Area Development Scheme(MPLADs), proper protocol is also to be followed with respect to the seating arrangement on the dais and sequence of speakers .

3.1 The ceiling limit for the expenditure to be incurred on Railway Functions is indicated in Item F(3) of Board's letter no. 2021/F(X)II/PW/3 dated 21.09.2021. Further, a copy of updated List of Warrant of Precedence issued by President Secretariat is also enclosed for ready reference.

4. It is desired that these instructions may be circulated to all PHODs/HODs/DRMs/ADRM, CPROs and other concerned Officers for information and compliance.

4.1 Clarifications if any, with regard to Railway Functions may be sought from the Public Relation Directorate of Board's Office.

Encl: As above



(B. Majumdar)
Joint Secretary/Railway Board
jsecyrb@rb.railnet.gov.in
Telephone No.011-23387362
Room No.533-C, 5th Floor
Railway Board

Copy forwarded to:

The Chairman, Railway Recruitment Boards, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Mumbai, Kolkata, Chandigarh, Gorakhpur, Guwahati, Jammu, Malda, Chennai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

Chief Commissioner of Railway Safety, Lucknow.

Encl 1

भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)

No.2011/O&M/3/7

New Delhi, Dated: - 02.11.2011

The General Managers,
All Indian Railways & Production Units,
DG/RDSO & DG/RSC

Sub: Guidelines for inviting 'local' MPs/MLAs to Railway Functions

- Ref:- (i) Board's letter dated 18.10.2004
(ii) Board's letter dated 19.01.2004, and
(iii) Board's letter dated 27.06.2001

Attention is invited to Board's letter No. 2006/O&M/3/5 dated 03.10.2006 on the above subject. As per extant instructions, whenever Railways organize a public function, the local MPs/MLAs should invariably be amongst the invitees.

1.1 However, it has been brought to the notice of the Board that extant instructions particularly with regard to inviting local MPs are not being followed properly during Railway functions.

2. Accordingly, it is reiterated that the extant instructions as contained in Board's abovementioned letters (Copies enclosed) along with other instructions as issued by Ministry of Personnel, Public Grievances & Pensions may strictly be followed by all concerned including protocol to be followed with respect to the seating arrangements on the dais and the sequence of speakers.

3. It is desired that these instructions may be circulated to all PHODs/HODs/DRMs/ADRM/CPROs and other concerned officers working under your control for information and strict compliance.

4. Clarifications, if any, with regard to Railway Functions can be sought from the Public Relations Directorate of Board's Office.



(P.P.Sharma)
Joint Secretary/Railway Board

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भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

रेल भवन, नई दिल्ली-110001, तिथि
Rail Bhavan, New Delhi-110001, dated

No.2006/O&M/3/5

03.10.2006

The General Managers,
All Indian Railways & Production Units,
DG & Ex-Officio GM/RDSO & DG/RSC

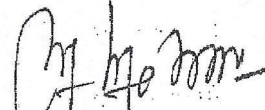
Sub: Inviting 'local' MPs/MLAs to Railway Functions

Attention is invited to Board's letters No.2000/O&M/1/1 Rlys. dated 27.06.2001 and No. 2004/O&M/3/1 dated 19.01.2004 and 18.10.04 containing guidelines for inviting local MPs/MLAs whenever Railways organize any functions.

2. In continuation to the existing instructions, it has now been decided that small level functions such as inauguration of PRS, extension/renovation of passenger amenities at stations, Bhoomi puja etc. where high level dignitaries are not participating may be conducted through local Members of Parliament. The ceiling limit of Rs 25000/- for expenditure to be incurred on Railways Functions as indicated in para 29(a) of Board's letter No. F(X)II-2004/Exp/6 dated 9.5.05(copy enclosed) should be adhered to during such Railway Functions.

3. It is desired that these instructions may be circulated to all PHODs/HODs/DRMs/ADRs, CPROs and other concerned officers for information and compliance.

4. Clarifications, if any, with regard to Railway Functions can be sought from the Public Relations Directorate of Board's office.


(M.S. Mehra)

Joint Secretary/Railway Board

DA: As above

No. 2006/O&M/3/5

New Delhi, Dt. 03/10/2006

Copy forwarded to:

Chief Administrative Officers(R) COFMOW/ New Delhi, D.M.W/Patiala, M.T.P(Rlys),
Mumbai, Delhi and Chennai.

The C.A.O(Const), Central Railway/Mumbai, South Eastern Railway/Vishakapatnam.

Directors, IRIMEE, Jamalpur/ IRICEN, Pune and IRISSET, Secunderabad/IREE, P.B. No. 33
Nasik Road, Maharashtra and IRCAMTECH, Area Office Maharajpur, Gwalior.

The Chairman, Railway Recruitment Boards, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubneshwar, Mumbai, Kolkata, Chandigarh, Gorakhpur, Guwahati, Jammu, Malda, Chennai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

The Directors(Iron & Steel), 3. Koilaghat Street, Kolkata.

The Chief Mining Adviser, Ministry of Railways, Dhanabad.

The Secretary, Railway Rates Tribunal, Chennai.

The Managing Director, RITES, Sector, 29, Block-I Gurgaon, Haryana.

The Managing Director, IRCON, Palika Kendra, Sector XIII, R.K.Puram, New Delhi.

The Managing Director, CONCOR, Mathura Road, Opposite Applo Hospital, New Delhi.

The Managing Director, IRFC, NBCC Place, Bhishma Pitamah Marg, Pragati Vihar, Lodhi Road, New Delhi.

The Managing Director, IRCTC, Corporate Office, 9th Floor, Bank of Baroda Building, 16, Parliament Street, New Delhi.

The Managing Director, MRVC, Mumbai.

The Managing Director, RCIL, 10th Floor, Bank of Baroda Building, 16, Parliament Street, New Delhi.

The Managing Director, KRCL, Limited.

The Managing Director, RVNL, C-2/10, Safdarjung Development Area, Aurobindo Marg, New Delhi.

The Managing Director, CRIS, Chankyapuri, New Delhi.

Office of the Chief Project Administrator/Telecom, Central Organisation for Telecom Consultancy, Shivaji Bridge, New Delhi.

The Director (Movement), Railways/Kolkata.

Medical Director/Chief Medical Superintendent, Cancer Institute, Varanasi.

Chief Commissioner of Railway Safety, Lucknow.


(P. S. Jain)
Under Secretary/O&M
Railway Board.

भारत सरकार
रेल मंत्रालय (रेलवे बोर्ड)

सं. 2006/ओ एंड एम/3/5

नई दिल्ली, दिनांक 3-10-06

महाप्रबंधक,
सभी भारतीय रेलें एवं उत्पादन इकाइयों सहित
महानिदेशक एवं पदेन महाप्रबंधक/अ.अ.मा.सं. एवं
महानिदेशक/रेलवे स्टाफ कॉलेज/वडोदरा

विषय : 'स्थानीय' संसद सदस्यों/विधायकों को रेलवे समारोहों में आमंत्रित करना.

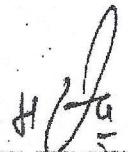
बोर्ड के 27.06.2001 के पत्र सं. 2000/ओ एंड एम/1/1 एवं 19.01.2004 और 18.10.04 के पत्र सं. 2004/ओ एंड एम/3/1 की ओर ध्यान आकर्षित किया जाता है जिनमें रेलवे जब भी किन्हीं समारोहों का आयोजन करती है, उनमें स्थानीय संसद सदस्यों/विधायकों को आमंत्रित करने संबंधी दिशानिर्देश अंतर्विष्ट हैं.

2. मौजूदा अनुदेशों के क्रम में, अब यह विनिश्चय किया गया है कि छोटे स्तर के समारोह जैसे यात्री आरक्षण प्रणाली का उद्घाटन, स्टेशनों पर यात्री सुविधाओं को बढ़ाना/नवीकरण करना, भूमि पूजन आदि, जहां उच्च स्तर के गणमान्य व्यक्ति शामिल नहीं हो रहे हैं, को स्थानीय संसद सदस्य द्वारा आयोजित कराया जाए. बोर्ड के 9.5.05 के पत्र सं. एफ (एक्स) II-2004/एक्स/6 (प्रतिलिपि संलग्न) के पैरा 29 (क) में यथा उल्लिखितानुसार, रेलवे समारोहों पर खर्च होने वाले व्यय के लिए 25000/- रु. की अधिकतम सीमा का इस प्रकार के रेलवे समारोहों के दौरान पालन किया जाना चाहिए.

3. यह वांछा की जाती है कि इन अनुदेशों को सूचना एवं अनुपालन हेतु सभी प्रमुख विभागाध्यक्षों/विभागाध्यक्षों/मंडल रेल प्रबंधकों/अपर मंडल रेल प्रबंधकों, मुख्य जन संपर्क अधिकारियों और अन्य संबंधित अधिकारियों को परिपत्रित किया जाए.

4. रेलवे समारोहों के संबंध में, स्पष्टीकरण, यदि कोई हों, तो बोर्ड कार्यालय के जन संपर्क निदेशालय से प्राप्त किए जा सकते हैं.

संलग्नक : यथोक्त.


(एम. एस. मेहरा)

संयुक्त सचिव/रेलवे बोर्ड

1
S.N.8

P. Desai
26/10/2004

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

No.2004/O&M/3/1

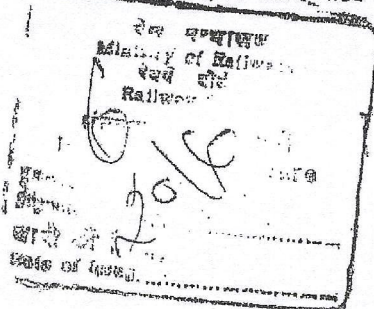
New Delhi, Dated 18.10.2004

The General Managers,
All Indian Railways & Production Units,
DG/RDSO & DG/RSC

Sub: Guidelines for inviting 'local' MPs/MLAs to Railway Functions

Attention is invited to the Board's letters No.2000/O&M/1/1 Rlys. dated 27.06.2001 and 2004/O&M/3/1 dated 19.01.2004 on the above subject advising inter-alia that invitations should be sent to the Members of Rajya Sabha at their local and permanent addresses to attend the public functions organized by the Railways in their nodal districts covered under the Member of Parliament Local Area Development Scheme (MPLADS).

2. Further to this, Rajya Sabha Secretariat have advised that General Purposes Committee (GPC) of the Rajya Sabha has decided that in order to bring parity between the status of Lok Sabha & Rajya Sabha Members and also in the interest of the Uniformity of practice, the Members of Rajya Sabha, in whose nodal district a particular spot of inauguration, Bhoomi Poojan etc. falls, should be invited to the function and their names should be reflected in the invitation cards, advertisements, plaques etc. The Rajya Sabha Secretariat has directed all the Ministries and Departments of the Government of India to follow the decision of the GPC scrupulously.
3. Accordingly, Ministry of Railways, Railway Board desire that the above instructions should be strictly followed, while organizing any public functions in the 'nodal' districts of Rajya Sabha Members covered under Member of Parliament Local Area Development Scheme (MPLADS).
4. Further clarifications, if any, with regard to Railway Functions can be sought from the Public Relations Directorate in Board's office.
5. The above instructions may be reiterated to all PHODs/HODs/DRMs/ADRM, CPROs and other concerned officers working under your control for information and strict compliance.



C. J. Mehra
(M.S. Mehra)
Joint Secretary/Railway Board

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**भारत सरकार
रेल मंत्रालय (रेलवे बोर्ड)**

सं. 2004/ओ एंड एम/3/1

नई दिल्ली, दिनांक 18.10.2004

महाप्रबंधक,
सभी भारतीय रेलें एवं उत्पादन इकाइयां,
महानिदेशक/अ.अ.भा.सं. एवं महानिदेशक,
रेल स्टाफ कॉलेज.

विषय : रेलवे समारोहों में "स्थानीय" संसद सदस्यों/विधायकों को आमंत्रित करने के लिए दिशा-निर्देश.

उपर्युक्त विषय पर बोर्ड के 27.6.2001 के पत्र सं. 2000/ओ एंड एम/1/1/रिलवे और 19.1.2004 के पत्र सं. 2004/ओ एंड एम/3/1 की ओर ध्यान दिलाया जाता है जिसमें अन्य बातों के साथ-साथ यह सूचित किया गया है कि रेलों द्वारा आयोजित सार्वजनिक समारोहों में भाग लेने के लिए राज्य सभा के सदस्यों को आमंत्रण संसद सदस्य स्थानीय क्षेत्र विकास योजना (एम पी एल ए डी एस) के अंतर्गत आने वाले उनके नोडल जिलों में स्थानीय और स्थायी पतों पर भी भेजे जाने चाहिए.

2. इसके अतिरिक्त, राज्य सभा सचिवालय ने सूचित किया है कि राज्य सभा की सामान्य प्रयोजन समिति (जी पी सी) ने विनिश्चय किया है कि लोक सभा एवं राज्य सभा के स्तरों में समानता लाने और प्रक्रिया में एकरूपता लाने के लिए भी राज्य सभा के सदस्यों को, जिनके नोडल जिलों में उद्घाटन, भूमि पूजन इत्यादि का विशिष्ट स्थान आता है, समारोह में आमंत्रित किया जाए और उनके नाम आमंत्रण पत्रों, विज्ञापनों, सूचना पट्टों इत्यादि में भी दर्शाए जाएं. राज्य सभा सचिवालय ने भारत सरकार के सभी मंत्रालयों एवं विभागों को निर्देश दिए हैं कि सामान्य प्रयोजन समिति (जी पी सी) के निर्णय का कड़ाई पूर्वक अनुपालन किया जाए.

3. तदनुसार, रेल मंत्रालय, रेलवे बोर्ड अनुरोध करता है कि संसद सदस्य स्थानीय क्षेत्र विकास योजना के अंतर्गत आने वाले राज्य सभा के सदस्यों के 'नोडल' जिलों में कोई भी सार्वजनिक समारोह आयोजित करते समय उपर्युक्त अनुदेशों का कड़ाई से अनुपालन किया जाए.

4. रेलवे समारोहों के संबंध में यदि किसी अन्य स्पष्टीकरण की आवश्यकता हो तो बोर्ड कार्यालय में जनसंपर्क निदेशालय से संपर्क किया जा सकता है.

5. उपर्युक्त अनुदेश सभी प्रमुख विभागाध्यक्षों/विभागाध्यक्षों/मंडल रेल प्रबंधकों/अपर मंडल रेल प्रबंधकों, मुख्य जन संपर्क अधिकारियों तथा आपके नियंत्रणाधीन कार्यरत अन्य संबंधित अधिकारियों की सूचना के लिए एवं कड़ाई से अनुपालन के लिए दोहराए जाएं.



(एम. एस. मेहरा)

संयुक्त सचिव/रेलवे बोर्ड

**GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)**

No.2004/O&M/3/1

New Delhi, Dated 19.1.2004

The General Managers,
All Indian Railways & Production Units,
DG/RDSO & DG/RSC

Sub: Guidelines for inviting 'local' MPs/MLAs to Railway Functions

Attention is invited to Board's letter No. 2000/O&M/1/1Rlys dated 27.6.01 on the above subject(copy enclosed for ready reference). As per extant instructions whenever Railways organise a public function, the local MPs/MLAs and the Chief Minister or the Minister of the State Government hailing from that area, should invariably be included among the invitees. Invitations to local Rajya Sabha MPs to attend functions taking place in their nodal districts covered under their Member of Parliament Local Area Development (MPLAD) Scheme are also to be sent at the MPs' local and permanent addresses.

2. However, it has been brought to the notice of the Board that extant instructions particularly with regard to inviting local Rajya Sabha MPs are not being followed properly during Railway functions.

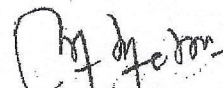
3. Accordingly, it is reiterated that the extant instructions as contained in Board's above letter dated 27.6.01 along with other instructions contained in Ministry of Personnel, Public Grievances & Pensions OM's dated 23.5.2000, 25.8.2000, & 21.12.92 on guidelines regarding official dealings between Administration & MPs/MLAs be strictly followed by all concerned.

3.1 For all such functions which are to be attended by Hon'ble Prime Minister, or Minister of Railways, Minister of State for Railways invitations should also be extended to the Governor and Chief Minister of the concerned State/Union Territory.

4. Clarifications, if any, with regard to Railway Functions can be sought from the Public Relations Directorate in Board's office.

5. The above instructions may be reiterated to all PHODs/HODs/DRMs/ADRM's, CPROs and other concerned officers working under your control for information and strict compliance.

DA: As above


(M.S. Mehra)

Joint Secretary/Railway Board

भारत सरकार
रेल मंत्रालय (रेलवे बोर्ड)

सं.2004/ओ एंड एम/3/1

नई दिल्ली, दिनांक: 19.1.04

महाप्रबंधक,
सभी भारतीय रेलें एवं उत्पादन इकाइयां,
महानिदेशक/अमासं एवं महानिदेशक/रेलवे स्टाफ कॉलेज.

विषय : रेलवे समारोहों में "स्थानीय" संसद सदस्यों/विधायकों
को आमंत्रित करने के लिए दिशा-निर्देश.

उपर्युक्त विषय पर बोर्ड कार्यालय के 27.6.2001 के पत्र सं.2000/ओएंडएम/1/1 रेलवे को ओर दिलाया जाता है (तत्काल संदर्भ के लिए प्रतिलिपि संलग्न है). मौजूदा अनुदेशों के अनुसार, जब भी रेलें सार्वजनिक समारोह आयोजित करें, उस क्षेत्र के रहने वाले स्थानीय संसद सदस्यों/विधायकों और मुख्य मंत्री अथवा राज्य सरकार के मंत्री को निरपवाद रूप से आमंत्रित लोगों में शामिल किया जाए. राज्य सभा के स्थानीय संसद सदस्यों को उनकी संसद सदस्य स्थानीय क्षेत्र विकास (एमपीएलएडी) योजना के अंतर्गत आने वाले उनके नोडल जिलों में होने वाले समारोहों में भाग लेने के लिए आमंत्रण संसद सदस्यों के स्थानीय और स्थायी पत्तों पर भी भेजे जाने चाहिए.

2. लेकिन, बोर्ड के ध्यान में यह बात लाई गई है कि मौजूदा अनुदेशों का विशेषकर स्थानीय राज्य सभा संसद सदस्यों को आमंत्रण करने संबंधी अनुदेशों का रेलवे समारोहों के दौरान उचित रूप से पालन नहीं किया जा रहा है.

3. तदनुसार, यह पुनः दोहराया जाता है कि प्रशासन और संसद सदस्यों/विधायकों के बीच सरकारी सव्यवहारों के संबंध में दिशा-निर्देशों के संबंध में कार्मिक, जन शिकायत एवं पेंशन मंत्रालय के 23.5.2000, 25.8.2000 और 21.12.92 के कार्यालय ज्ञापनों में अन्तर्निहित अन्य अनुदेशों सहित बोर्ड के 27.6.01 के उपर्युक्त पत्र में अन्तर्निहित मौजूदा अनुदेशों का सर्वसंबंधित द्वारा कड़ाई से पालन किया जाए.

3.1. ऐसे सभी समारोहों जिनमें माननीय प्रधानमंत्री या रेल मंत्री, रेल राज्य मंत्री ने भाग लेना होता है, उन समारोहों के लिए संबंधित राज्य/संघ प्रदेश के राज्यपाल और मुख्यमंत्री को भी आमंत्रण दिया जाए.

4. रेलवे समारोहों के संबंध में यदि किसी स्पष्टीकरण की आवश्यकता हो तो बोर्ड कार्यालय में जनसंपर्क निदेशालय से प्राप्त किए जा सकते हैं.

5. उपर्युक्त अनुदेशों को सभी प्रमुख विभागाध्यक्षों/विभागाध्यक्षों/मंडल रेल प्रबंधकों/अपर मंडल रेल प्रबंधकों/मुख्य जनसंपर्क अधिकारियों तथा आपके नियंत्रणाधीन कार्य कर रहे अन्य संबंधित अधिकारियों को भी सूचना एवं कड़ाई से पालन हेतु दोहराए जाए.

संलग्नक : यथोक्त


(एम.एस. मेहरा)

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No 2021/F(X)II/PW/3

New Delhi, dated 21/09/2021

The General Managers, Indian Railways,
The Director General RDSO, Lucknow.
The General Manager CORE
CAOs (Const)
CAO, MTP/Mumbai.
CAO/DMW and COFMOW.

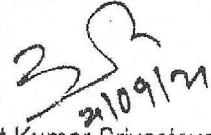
Sub: Delegation of Powers to General Managers – Revision of Annexure – II to Chapter V, Indian Railways Financial Code, Vol. I.

Ref: Board's letter No F(X)II-2015/PW/7 dated 12/06/2017 on the above subject.

During a review of delegation of powers to General Managers, with a view to make it more effective, it was felt that the delegation of powers earlier issued needs to be updated. Accordingly, revised version of supersession the delegation of powers in the form of Advance Correction Slip No. 90 is enclosed herewith. The orientation of the attached delegation of powers is different from the one earlier issued in the following manner:

- i. The items have been updated by incorporating the amendments already issued.
- ii. The items which have lost relevance have been deleted.
- iii. The items appearing in various parts of the earlier delegation have been consolidated.
- iv. The numbering system has been streamlined, so that quoting of items in files becomes easier.
- v. Too many details and notes have been done away with.
- vi. The items, on which separate detailed instructions from Board exist, have either been omitted or only a brief reference has been given.
- vii. The items which are not covered in this delegation will be governed by existing codal provision or subject specific guidelines of Board.

Please acknowledge the receipt.


(Ajeet Kumar Srivastava)
Executive Director Finance (Exp.)II
(Railway Board).

ADVANCE CORRECTION SLIP No.90
FINANCIAL CODE VOLUME I-1982 Edition (Reprint-1998)
ANNEXURE-II-(See Paragraph-505)

Annexure to Board's letter No. 2021/F(X)II/PW/3 dated 21/09/2021.

POWERS OF GENERAL MANAGERS OF INDIAN RAILWAYS

In supersession of existing orders on the subject, the President is pleased to make the following rules specifying the areas in which the General Managers and DG RDSO may not sanction expenditure or deal with other matters without previous sanction of the higher authority.

The General Managers shall have powers to sanction expenditure and to delegate their powers to authorities subordinate to them alongwith powers to re-delegate further in consultation with the Principal Financial Adviser (PFA) of the Railways.

The exercise of the powers delegated shall be subject to existing Codal Provisions, Rules and Regulations as well as restrictions imposed from time to time by Railway Board on specific subjects.

CAVEATS TO DELEGATION

The previous sanction of the higher authority is necessary for all items listed below:

A) Establishment Matters

I) Permanent /Temporary/Work charged posts:

- 1) the creation of any post.
- 2) revival of a sanctioned post kept in abeyance or remaining vacant for a period of more than 02 years.
- 3) the grant of provisional payment beyond 3 months to incumbent of any post beyond available sanction.

(MoF's OM No: 7(1)/E.Coord-I/2017 dated 12.04.2017 & 7(2)/E.Coord/2020 dated 04.09.2020 as revised from time to time)

II) Pay/Allowances etc:

- 1) grant to a Railway employee emoluments higher than that admissible under the Railway Rules or any orders of the Government of India.
- 2) permitting Medical Officers to receive fees for professional attendance to patients if they hold posts in which private practice is debarred.

The powers under this item should not be re-delegated to subordinate authorities.

E) Railway Assets

- 1) the sale of -
 - a) Any portion of a Railway line.
 - b) Any item of authorized rolling stock.

However, the sale of following may be excluded from above delegation:-

- i) Railway component can be sold for the purpose of vendor/product development at book rate/latest purchase rate whichever is higher with usual charges as permitted in Stores code.
- ii) Movable asset (other than rolling stock) can be sold on book rate or reserve price whichever is higher, provided it is not to be replaced.

(Board's Letter No: F(X)II-2016/PW/3 dated 22.03.2017 as revised from time to time)

- 2) the dismantling or otherwise permanently closing to public traffic of any existing open line section.
- 3) the introduction of new designs for goods and coaching stock sanctioned for construction during each financial year irrespective of whether the stock is to be built to existing, sanctioned or new designs.
- 4) changes, alterations or modifications in the design, layout or equipment of the existing rolling stock and marine vessels involving:-
 - (a) infringements of the schedule of maximum and minimum running dimensions unless previously sanctioned;
 - (b) decrease in the revenue earning capacities of coaching and goods vehicles and marine vessels, such as alterations in the class or seating capacity of coaching vehicles and marine vessels and a permanent decrease in the relationship between gross load and tare in the case of goods vehicles;
 - (c) conversion of public service vehicles into Railway service vehicles and vice versa and material modifications (such as alterations in the wheel arrangements etc. in existing Railway service vehicles.);
 - (d) the introduction of new facilities, fittings and equipments for the traveling public where such have not previously had the approval of the Board, e.g. cooling arrangements in carriages, electric fans in second class compartments, variations in types of lavatory and other equipments which involve matter of policy.
- 5) alteration in the authorized stock of all descriptions.

F) Miscellaneous Matters

- 1) reappropriation of funds beyond Railway Board budget directorate's guidelines.

(Board's Letter No: 2011-B-174 dated 26.08.2021 as revised from time to time)

- 2) the purchase of a motor-car, motor-boat, truck or any other vehicle.
- 3) the incurrance of expenditure on each ceremonial occasion in excess of Rs.5 lakh.

The incurrence of expenditure on important functions which are attended by Minister of Railways/Minister of State for Railways: in excess of Rs.15 lakh in each case,
The expenditure on functions attended by President/Prime Minister: in excess of Rs.20 lakh in each case.

- a) The powers under this item will be exercised by the General Managers subject to an annual ceiling of Rs.37.50 lakh for Production Units and Rs.75 lakh for Zonal Railways.
- b) The power under this will cover the expenditure on Railway week celebration also, the limit for which will be Rs.5 lakh for a Zonal Railway/Production Unit as a whole.

(Board's Letter No: F(X)II-2015/PW/7/Pt.2 dated 29.12.2017 as revised from time to time)

- 4) the incurrence of expenditure in excess of Rs.5 lakh per year in connection with the entertainment of distinguished visitors, i.e. distinguished official or non-official personages, representatives of foreign technical associates, foreign technical experts, representatives of Trade and Industry including overseas companies.

(Board's Letter No:F(X)II/2016/PW/3 dated 14.09.2016 as revised from time to time)

- 5) the grant of fees to private persons or donations to private bodies including Institutes, Hospitals and Schools, an excess of the scales or maximum limits laid down by the Railway Board.
- 6) the payment of arbitration fees to Retired Railway Officers in excess of Rs.2,25,000/- per case.

(Board's Letter No: 2009/CE-I/CT/14/Main dated 09.04.2021 as revised from time to time)

- 7) the payment of contribution or subscription to a professional institution in excess of Rs.1,00,000/- per annum in each case.
- 8) the write off of irrecoverable losses of cash, stores, tools and plant –
 - a) exceeding Rs.5 lakh in value when a Railway employee is in any way responsible for the loss.
 - b) exceeding Rs.5 crore in value when a Railway employee is not in any way responsible for the loss.
 - i) Every important case of loss should be brought to the notice of the Railway Board, as soon as possible, after its discovery. When the loss involved does not exceed Rs.50,000/- the case need not be reported unless it represents unusual features or reveals serious defects in procedure.
 - ii) Inefficient balances under Suspense Heads not exceeding Rs.1 lakh can also be written off by the General Manager.

(Board's Letter No:F(X)II-2016/PW/3 dated 14.09.2016 as revised from time to time)

- 9) Except in accordance with the rules contained in the Indian Railway Codes or any general or special orders issued by the Railway Board –
 - a) the construction of an assisted siding.
 - b) the acquisition, lease or disposal of land.
- 10) the alteration of or departure from the terms of contracts with Branch or Worked Lines.