

कार्यालय महाप्रबन्धक (कार्मिक), पूर्वोत्तर रेलवे/गोरखपुर -273012
Office of the General Manager (P), N. E. Railway Gorakhpur-273012

क्रमांक- 104

आर.बी.ई. सं.- निल

File No. NER-HQ0PERS(POLI)/67/2021-O/o SPO/RP/HQ/NER (Comp No.55957)

दिनांक 28.10.2022

सचिव/महाप्रबन्धक

सचिव/अपर महाप्रबन्धक

सभी विभागाध्यक्ष

सभी मण्डल रेल प्रबन्धक

सभी कार्मिक अधिकारी

सभी मुख्य कारखाना प्रबन्धक

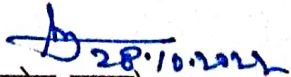
सभी अतिरिक्त मण्डलाधिकारी/स्थापना

पूर्वोत्तर रेलवे।

विषय :- **Implementation of paperless working in Railway Board, Zonal Railway/PUs/Divisions/Other Units.**

रेलवे बोर्ड के पत्र **2022/O&M/2/7 Dated 21.10.2022** की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्यवाही हेतु संलग्न कर प्रेषित की जा रही है।

संलग्नक/यथोपरि।


(सुरेश यादव)

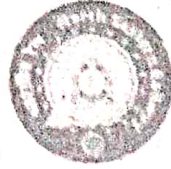
सकाधि/मुख्यालय-।।

कृते महाप्रबन्धक/कार्मिक

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

- 1) महामंत्री/एन.ई. रेलवे मजदूर यूनियन/गोरखपुर ।
- 2) महामंत्री/प्रमोटी अधिकारी संघ/पूर्वोत्तर रेलवे/गोरखपुर ।
- 3) पूर्वोत्तर रेलवे प्रथम श्रेणी अधिकारी संघ/गोरखपुर ।
- 4) महामंत्री/एस.सी./एस.टी. एवं ओबीसी एसोसियेशन/गोरखपुर ।

कृते महाप्रबन्धक/कार्मिक



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सभी कार्मिक अधिकारी

सभी मुख्य कारखाना प्रबन्धक

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संलग्नक/यथोपरि।

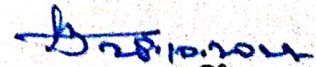
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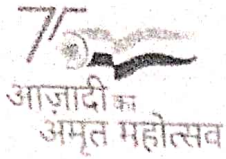
सकाधि/मुख्यालय-।।

कृते महाप्रबन्धक/कार्मिक

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

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कृते महाप्रबन्धक/कार्मिक



भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)



No. 2022/O&M/2/7

New Delhi, Dated:- 21.10.2022

General Managers
All Indian Railways/PUs
DG/RDSO & DG/NAIR
All Other Units as per the
standard list.

**Sub : Implementation of paperless working in Railway Board, Zonal Railways/PUs/
Divisions/Other Units.**

Government has been emphasizing for switching over to paperless mode of working to cut down delays in decision making and for improving the ease of transacting government business.

2. Accordingly, Ministry of Railways has decided that henceforth all the correspondence between Railway Board and Zonal Railways/PUs/Other Units as well as between various Zonal Railways/PUs/Units, shall be entertained only through e-office platform addressed to official email-id of the concerned official (email-id as being used on e-office platform).
3. e-Office Application also has the facility to dispatch the ink signed letters (scanned copy) online through dispatch by email from e-file (on e-office platform).
4. The above system shall be fully implemented with effect from 1st November, 2022 and thereafter no physical letters/files shall be entertained in Railway Board's Central Registry. Similarly, no physical correspondence shall be made between various Zonal Railways/PUs/Units as well as between Zonal Railway HQ and its Divisions/Workshops/Sheds/Units/Hospitals. However, for the time being, the correspondence pertaining to D&AR and Vigilance Cases may continue in physical form till further advice.
5. For any query/clarification/assistance in above regard, respective units of e-office helpdesk may be contacted.
6. Compliance regarding above may be submitted by all Zonal Railways/PUs/Units latest by 01.11.2022.


(B. Majumdar)
Adviser(Admn.)/Railway Board
jsecvrb@rb.railnet.gov.in
Telephone No.011-23387362

Copy for information to :

Advisor/MR, OSD/MR, OSD/Co-ord/MR, Additional PS/MR

ED/(C&IS), ED/TD, JS(G) and JS(M)

Room No. 533-C, 5th Floor, Rail Bhawan, Raisina Road, New Delhi-110001