

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)

No. E(W)2016/PS5-1/9

New Delhi, dated 21.02.2020

The General Managers (Personnel & Commercial)
All Zonal Railways &
Productions Units.

Sub: Amendment in the Railway Servants (Pass) Rules, 1986
(Second Edition-1993) [RSPR-1986] to provide for issuance of
Passes/PTOs in digitized/electronic mode.

In order to enable issuance of all kinds of Passes/PTOs to Railway Servants as well as
non-Railway Servants (wherever applicable) in digitized/electronic mode, it has been
decided with the approval of the Competent Authority to amend Rule 4 of the RSPR-1986.
Accordingly, Rule 4 of RSPR-1986 is hereby substituted as per following:-

"4. Kinds of Passes:-

- (1) A railway servant or the entitled members of his/her family and dependent
relatives as defined in these Rules may be issued the following kinds of
passes, namely:
 - (i) Duty Pass;
 - (ii) Privilege Pass including passes while on deputation;
 - (iii) School Pass;
 - (iv) Post-Retirement Complimentary Pass;
 - (v) Widow Pass;
 - (vi) Residential Card Pass; and
 - (vii) Special Pass.
- (2) The Passes specified in sub-rule (1) and PTOs may be issued in the form of:-
 - (i) Metal Pass; or
 - (ii) Card Pass; or
 - (iii) Cheque Pass; or
 - (iv) Electronic format as prescribed in relevant administrative
instructions issued by Ministry of Railways (Railway Board).
- (3) In case of passes (i.e. Complimentary etc.) being issued to non-Railway
Servants, the form (i.e. Electronic/otherwise) shall be as prescribed in
relevant administrative instructions issued by Ministry of Railways
(Railway Board)."

2. This issues with the concurrence of the Finance Directorate of the Ministry of
Railways.

महामन्त्री महाप्रबन्धक (कार्मिक)
पूर्वोत्तर रेलवे, गोरखपुर
प्रचारित

V. Muralidharan
(V. Muralidharan)

Dy Director Estt. (Welfare)-I
Railway Board

No. E(W)2016/PS5-1/9

New Delhi, dated 21.02.2020

Copy to:-

The Deputy Comptroller and Auditor General of India (Railways), Room No. 224, Rail
Bhavan, New Delhi.

17/2/21

Dy. Secy/NG

Copy forwarded to:-

1. The General Secretary, NFIR, Room No.256-E, Rail Bhawan, New Delhi.
2. The General Secretary, AIRF, Room No.253, Rail Bhawan, New Delhi.
3. The Members of the National Council, Departmental Council and Secretary Staff Side, National Council, 13-C, Feroze Shah Road, New Delhi.
4. The Secretary General, FROA, Room No.256-A, Rail Bhawan, New Delhi.
5. The Secretary General, IRPOF, Room No.268, Rail Bhawan, New Delhi.
6. The Secretary, RBSS, Group "A" Officers Association, Room No.402, Rail Bhawan, New Delhi.
7. The Secretary, RBSS Group "B" Officers' Association, Rail Bhawan, New Delhi.
8. The General Secretary, RBSSA, Room No.439, Rail Bhawan, New Delhi.
9. The Secretary, Railway Board Promotee Officers Association, Room No. 341-C, Rail Bhawan, New Delhi.
10. The Secretary, Railway Board Ministerial Staff Association, Rail Bhawan, New Delhi.
11. The Secretary, Railway Board Class IV Staff Association, Rail Bhawan, New Delhi.
12. The Secretary General, All India RPF Association, Room No.256-D, Rail Bhawan, New Delhi.
13. The General Secretary, All India SC/ST Railway Employees Association, Room No.7, Rail Bhawan, New Delhi.
14. The General Secretary, All India O.B.C. Railway Employee's Federation (AIOBCREF), Room No.48, Rail Bhawan, New Delhi.


for Secretary Railway Board

Copy forwarded to:-

- (i) EDPM/Railway Board.
- (ii) EDPC-II & Nodal Officer for HRMS/Railway Board.
- (iii) Director(GA), Railway Board.
- (iv) Computer Cell/C&IS, Railway Board for uploading on MoR's website for information of all concerned.
- (v) As per standard list.