



कार्यालय महाप्रबन्धक
पूर्वोत्तर रेलवे, गोरखपुर-273 012 (उ०प्र०)
OFFICE OF THE GENERAL MANAGER
NORTH EASTERN RAILWAY
GORAKHPUR - 273 012 (U.P.)

CORRECTION SLIP NO.13 to Model Schedule of Powers-2018 (Model SOP-2018) adopted by NER

Sub.: Correction Slip No.12 to Model Schedule of Powers-2018 (Model SOP-2018) adopted by NER

**Ref.: (i) Railway Board's Letter No.2018/Trans/01/Policy dt.24.07.2018
(ii) DGM(G)/NER/Gorakhpur's Letter No.Z/548/Model SOP/2018 dt.30.07.2018**

Model Schedule of Powers-2018 (Model SOP-2018) circulated by Railway Board vide above referred letter dt.24.07.2018 delegating various Financial and Administrative powers across Zonal Railways/PUs was implemented over NE Railway with immediate effect vide above referred letter dt.30.07.2018.

The provision contained in **Item No.7(b) of Part-B: Medical Matters** of above-mentioned Model SOP-2018 [regarding Bulk purchase of drugs which are out of stock etc.] stands modified / amended as per enclosed "**Annexure**" in place of the existing provision on date.

This is being issued with the concurrence of PFA and approval of the General Manager.

Enclosure: As above (in 02 Pages)

(Signature)
01.03.2019
(Rajesh Tiwari)
Dy.General Manager/G
for General Manager, NER/GKP

No. Z/548/Model SOP/2018/CS

Dated: 01.03.2019

Copy forwarded for information & necessary action to:

AGM,	CAO/Con.	PCME,	PCE,	PCSTE,	PCMM,	PCEE,	PCCM
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DRM/IZN	DRM/LJN	DRM/BSB	CMW/IZN,	CWM/GKP,	CWM/BWS/GKP		
CMS/IZN,	CMS/LJN,	CMS/BSB,	MD/LNMRH/GKP				

(Signature)
01.03.2019
(Rajesh Tiwari)
Dy.General Manager/G
for General Manager, NER/GKP

S. No.	Nature of Powers	PCMD, Other HQ Officers & MD (Zonal Hospital)	DRM, CWM (SAG) & SAG Officers in independent charge of Divisional/ sub-Divisional/ Workshop/PU Hospitals	SG/JA Grade Officers of Divisional/ sub-Divisional/ Workshop/ PU Hospital In-charges	Sr.Scale and Asstt. Scale Officers	REMARKS
1	2	3	4	5	6	7
7.	(a) Local Purchase of Drugs : For day-to-day local cash purchase of small quantity of medicines – patient- wise from panel of suppliers.	PCMD: Upto Rs. 50,000/- in each case MD (Zonal Hosp.): Upto Rs. 30,000/- in each case.	CMS/CMO: Upto Rs. 20,000/- in each case	Upto Rs. 10,000/- in each case	Health Unit Incharge : Upto Rs. 2,000/- in each case.	- Local Purchase should be resorted to when there is : - Non-supply/ delayed supply against annual indents. - The annual supply is consumed earlier than the scheduled. - Specific brand requirements of individual patient's due to brand loyalty even when a different brand is available etc. with the approval of treating doctor. Attempt should be made altogether to avoid this practice and if not possible to, minimize such purchases. - Drugs, which are not in common use with short shelf lives, hence not kept in stock. - For the items not included in the indent due to the reasons – - Newly introduced items of technology. - New disease profile has come to surface, which was not anticipated. - New technology introduced in the hospital for which disposable items are essential. - New prescription from referral hospital that was not anticipated while preparing indent. - Finance concurrence is not required for 7(a), for PCMD/MD, finance concurrence is not required upto Rs.30,000/- in each case for 7(b), for others concurrence is required above Rs.10,000/- in each case. - Prior approval of Medical Officer incharge in Health Unit/ Sub-Divisional Hospital or the Medical Officer incharge of Stores in Divisional Hospitals has to be obtained in each case before resorting to local purchase.
	(b) Bulk purchase of drugs which are out of stock (excluding PCMD approved low money value items of annual indent) through quotations from the Firms which are registered at PCMD's Office.	PCMD: Upto Rs. 50,000/- in each case MD (Zonal Hosp.): Upto Rs. 30,000/- in each case.	CMS/CMO: Upto Rs. 20,000/- in each case	Nil	Nil	
	(c) Local Purchase of Serum and Vaccines.	PCMD/HOD/SG/JAG: Full Powers MD(Zonal Hosp): Full Powers	Full Powers	Full Powers	Full Powers	

S. No.	Nature of Powers	PCMD, Other HQ Officers & MD (Zonal Hospital)	DRM, CWM (SAG) & SAG Officers in independent charge of Divisional/ sub-Divisional/ Workshop/PU Hospitals	SG/JA Grade Officers of Divisional/ sub-Divisional/ Workshop/ PU Hospital In-charges	Sr.Scale and Asstt. Scale Officers	REMARKS
1	2	3	4	5	6	7
						4. Emergency purchase powers of all designated SAG Officers of Medical Department for Medicine shall be Rs. 50,000/- per each case, duly following the procedure for emergency purchase. 5. Proprietary Article Certificate (PAC), wherever applicable, will be certified by the sanctioning authority under the powers delegated vide columns 3, 4, 5 & 6 in each case, before making the purchase. 6. Local Purchase under 7 (a) & (b) under normal circumstances should not exceed 15% of the total annual budget. Any purchases exceeding 15% of the total annual budget should be to the minimum extent necessary and have specific approval of PCMD and with duly recorded valid grounds. Authority : 1. Para 14 & 14.1 of IRP 2002 and Board's letter No. 2006/H/4/1 dated 19.06.2008. Note: 1. Local Purchase of Serum & vaccines will be restricted to requirement for providing immediate treatment like ATS/ ADS/ARV/Immunoglobulin for patient. Vaccines for prophylactic measure are beyond the scope of the delegation of this power.


 2/03/2019
 राजेश तिवारी आई.एस.एस.
 RAJESH TIWARI, I.R.S.S.
 उप महाप्रबन्धक / साध
 Dy. General Manager/Gen.
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 N.E. Railway/Gorakhpur